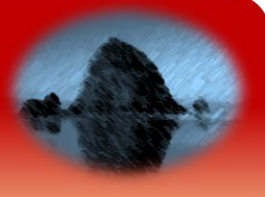




Cannon Beach

Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110
(503) 436-2949 · EMERGENCY: 9-1-1 · WWW.CBFIRE.COM · INFO@CBFIRE.COM



MEETING AGENDA October 11, 2021

(2nd Monday of every month)

1800hrs (6pm)

Due to COVID, public will only be allowed Via Zoom

Board may go into Executive Session per ORS 192.660 as needed

- Call to Order
- Roll call
- Changes to Agenda
- Public Comment
- Approval of September 13, 2021, Board Meeting Minutes
- Treasurer's Report
- Bills
- Correspondence
- Monthly review of board policies
- Old Business
 - Volunteer housing
 - Change Banks – update
 - Financial Planning - discussion
- New Business
 - Prepared food IGA
 - Board vacancy
- Reports
 - Chief's Report
 - Training Chief report
 - Board of Directors
 - Cerelli
 - Herman
 - Schafer
 - Gardner
 - Bell
- Good of the Order/Public Comment
- Adjourn---
- Next Board Meeting, November 8, 2021

Zoom information

- <https://zoom.us/j/96909730187>
 - Meeting ID: 969 0973 0187
 - +1 253 215 8782 US (Tacoma)



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BOARD MEETING MINUTES – SEPTEMBER 13, 2021

General:

Date:	September 13, 2021
Time:	18:00 hours (6:03 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:03 (6:03 pm)
Adjourned Time:	19:42 (7:42 pm)

Attendees:

<input checked="" type="checkbox"/> Bob Cerelli (President)	<input type="checkbox"/> Greg Bell (VP)	<input checked="" type="checkbox"/> Rick Gardner (Treasurer) Zoom
<input type="checkbox"/> Rick Schafer (Member)	<input checked="" type="checkbox"/> Dave Herman (Member)	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input checked="" type="checkbox"/> Deb DiStasio (Minutes)	<input type="checkbox"/> Other (Les, Public) Zoom	<input checked="" type="checkbox"/> Bill Cotes (CPA) Zoom
<input checked="" type="checkbox"/> Jason Smith (DC) Zoom		

Call to Order:

The Cannon Beach RFPD Board meeting for September 13, 2021 was called to order at 18:03 hours (6:03 pm) by Board President, **Bob Cerelli**.

Roll Call:

Board Members present were: Dave Herman, Bob Cerelli, and Rick Gardner

Other attendees were: Marc Reckmann (Fire Chief, CBFD), Deb DiStasio (Admin Assistant, CBFD), Jason Smith (Division Chief, CBFD) and Bill Cote (CPA – on Zoom).

Changes to Agenda:

Reckmann indicated only change in agenda is sequence of agenda items, move bank change to first topic. Otherwise, no changes to Agenda.

Presentations:

None provided.

Public Comment:

None.

August 8, 2021 Board Meeting Minutes Approval:

There were no changes to Board Meeting Minutes. **Bell** motioned to approve as presented with no changes. **Herman** seconded and all were in favor. None opposed. Motion carried.

Treasurer's Report:

The Treasurer's Report was read as written by Bill Cote. Highlights are summarized below.

- a. **Statement of Net Position (Balance Sheet).** Read by Bill Cote as written and presented.
- b. **General fund:** Read as written and presented. Should be at 17% in expenses. We have a budgeted transfer we can make of \$60K before June 30 for the apparatus reserve fund.
- c. **Fire Chief fund:** Read as written and presented. Gardner asked about the District Housing. Chief responded we should have no more charges against this.
- d. **Cash per Fund:** Read as written and presented. Cote and Cerelli asked if there were any questions? Reckmann pointed out that personal services expenses up front because we are funding conflag payroll during summer, but will see that replaced as conflag monies come in.

Gardner motioned to approve financial reports. It was seconded by **Herman**. All were in favor, none opposed. Motion carried.

Bills:

The bills register was reviewed. Bob Cerelli asked if Elevator was working. Bob Cerelli asked about Greensmith landscaping. Chief indicated they are our new landscaping company and are appearing to do a good job. Gardner asked what QuickBooks payroll services line item was. Chief responded it is our payroll ... volunteer and paid. It comes out as one lump sum now that we're direct deposit.

Correspondence:

None.

Monthly review of board policies:

Policy 5.1-5.10 replaced with 5.00. Deb placed a coversheet on the policies indicating all changes, additions and consolidations made. Changes were reviewed by board. Rick Gardner asked who was exempt. Chief indicated he, Jason and now Deb are exempt. The number one reason for moving Deb into exempt was a requirement to have the board minutes taken by exempt. Shaunna is only non-exempt. Chief reiterated that the exempt overtime was approved due to extenuating circumstances where they have to take on other's responsibilities due to other's conflag participation. Chief indicated Greg Bell will be here at 5 pm per a text message he received. Rick Gardner asked if there is a schedule for appraisals. Chief indicated it should be around February time-frame due to his hiring date. Rick Gardner asked if there was a schedule of events such as budgeting committees, etc. **Herman** motioned to approve Policy 5.00. Seconded by **Gardner**. None opposed. All were in favor.

Old Business:

- **Volunteer Housing.** Chief doesn't have a lot to report on housing. Chief had a lot of conversation with Julie Decker with the county. There are some interesting zoning things that she is working through with County. Gardner asked if we own

the land around Arch Cape Fire Station. Chief responded yes. Chief reached out to home manufacturer and went through to make sure the state would allow it. They do. The cost was \$170K to \$180K to put the manufacturing home on property. That does not include our preparations of running utilities to it. Chief indicated he is also working on some grants to help fund it. One came back indicating our community was too wealthy to fund. Gardner asked if we could apply for that grant if it were limited to Arch Cape residents. Chief indicated, no, that they look at District zip codes, so can't treat arch cape separately. Gardner asked how many volunteers. Chief indicated 16. Herman asked of those 16 how many are active? Chief indicated 8 were really active. There are 3 or 4 that are really active which comes down to availability. Gardner wondered if a volunteer force of this area is sustainable, long term? Chief indicated it goes into financials. Chief indicated he doesn't think an all-funded workforce is realistic, but rather a balance between volunteer and paid. Gardner indicated we should spend a bit of time working through some of these issues so that we have a vision of where we are going long term, and under that vision does putting a manufactured home fit with that. Would like a plan to work on to deem what are the strategic issues and a path to work towards them. Bob Cerelli agreed and isn't sure the all-volunteer staff is sustainable.

Chief responded to Gardner by indicated he thinks he is right. We are facing a lot of social economic challenges. There was a study that just came out on the population of Cannon Beach from 1700 to 1468, but calls are going up. The workforce is driving a lot of this too. Everybody's talking about shortages of workers which effects availability here. He's working with a few other districts of similar demographics to see how they are working through these issues.

Cerelli indicated Dale Mosby is happy to rent to firefighters. Chief indicated he told Keaton about it and he is very interested.

New Business:

- **Change Banks.** Chief indicated we've continued to do a lot of research and would like to switch over to TLC. We ran into some more disappointments with Columbia including not providing us with the correct account designation, impacting individual's personal credit standing. They were running us as a business instead a government account. Chief continued that there wouldn't be any effect other than to Gardner who transfers the money being authorized. We'll have to run both accounts until we align with bill paying. Gardner asked if we'd looked at Lewis and Clark Bank. Chief indicated the reason they did not appeal to us is they do not have a branch in Seaside we were told. TLC's fees were favorable as they're relatively few. They have a branch in Seaside. We'll have to gradually switch over. Board indicated they were not opposed to switching.
- **Accountant Contract.** Required by state to have contract with CPA. Bill has not No increased in his costs, but we need to approve new contract. **Herman** motioned to renew bill's contract, seconded by **Gardner**. All in favor, none opposed. Motion carried.
- **Vaccine Mandate.** Chief indicated he wanted to provide an update as there has been a lot of discussion. Some fire department are saying they're not going to enforce it the vaccine mandate. OSHA requires all first responders to be vaccinated by October 18. Period. All but one (includes Volunteers) in CBFire are vaccinated. The one that isn't is going to before the October 18. It's a very steep penalty, and

it would be unwise for District to ignore this. Met with volunteer to let him understand, and it will be done by October 18. We keep proof of vaccinations in personnel files. OSHA is not going to come around and say let me see it, it's only when people log a complaint. The penalty is steep at \$500 per instance, including drills, training, and calls. Penalties would go against people ethically, bringing into question certifications. Cerelli asked if it pertained to board members. Chief indicated it would not because you are not employees of the District. As of right now masks are required. It was noted all Board of Director's are vaccinated.

- **Financial Stability Planning Presentation.** Read as presented. Highlights are as follows.
 - **Shortfalls Slide.** Volunteers are less available. Cerelli wanted to emphasize that Medical calls are not necessarily a requirement. Board members emphasized that it was an expectation by the community. Bell indicated if we can't perform services, services would need to be cut. Gardner indicated there was a call years ago to his home and 15 volunteers showed up in their own vehicles. Cerelli reminded that this has changed, and they're no longer able to use their own vehicles for responses. Chief continued we need to look for reliable staffing. The general medical calls are what's burning volunteers out. This should be helped with the Student scholarship program and Medix being located here. It would go towards stabilizing the calls, but still include volunteer's participation. Gardner asked about the Student Program training paramedic responders. Chief responded, possibly. We have one person in that program. He continued, we looked at student program in Clatsop County but they only have EMS, not paramedic degree. In our student program, which is unique, we don't care if someone is getting a master's in business administration as long as they meet the job requirements and can perform firefighting duties. We're capturing those who may not want a career but want to be a part of CB Fire.

We still don't have fire marshal. Gardner asked who is handling this. Chief indicated he is but has only Chief Inspector II designation. Chief indicated he is not an expert in plan-review and goes to Alton in CB City frequently to better understand. Bell asked if we train one of ours to be a Fire Marshal or do we hire. Chief indicated we hire a Fire Marshal. They cover fire prevention, public education, CERT program, and also a duty officer.

Gardner requested further clarification of student scholarship program. Chief explained, we talked about a student program for two years. We didn't receive a grant for it, so it was part of the grant we budgeted. We will pay up to \$1500/term, and we'll pay the school directly. We have agreement with school, that they will bill us directly. In return, they're working 48, 96-hour shifts. They're here for 2 days and off for 4. Once we get all shifts filled, there is someone here 24 hours a day living upstairs. However, we've allowed two currently to go home outside of their shift as they live very close by to the station. IF there is a call, they'll be here. The hope is we can keep them for 2-3 years before personnel turnover. Chief believes Student Program is underutilized program.

- **Apparatus Replacement slide.** Chief indicated in the past we go to the voters to get money for apparatus and would like to get out of that. Think a better way is to set up a sustainable replacement cycle within the budget process. Would like to focus first on four large apparatus. These should be

replaced every 5-7 years we replace a large apparatus. We started it in 2016 replacing Ladder Truck, and every 5-7 replacement of large apparatus. Age of apparatus dramatically effects our insurance rating for the larger apparatus. To do this, we need to put \$200K in reserve fund annually. Smaller apparatus can be replaced every 15-20 years. Chief strongly encourages board not to go to a bond to fund large apparatus because of the amount of interest rate. CBFire pays a lot more interest on a bond vs. a self-loan. Bonds are more for a large capital, e.g., fleet replacement. Money comes from Levy. If we are putting money in, we shouldn't have to do a loan.

- **Other challenges slide.** We have a deteriorating building. We have a water leak in ceiling, COWS deteriorating, Housing, and Increased calls. We had a COWs speaker fall down but don't have the money to invest in the system. Also, have a housing problem with chief officers. Affordability to live in this area is a problem.
- **What and How are we Funded slide:** The general fund is the levy and the permanent tax rate. Funds Ops, DC, and Admin Asst. Gardner asked if these figures were annual. Chief indicated he pulled them out of this year's budget.
- **Current Rates slide:** Total paid by taxpayers is \$.98/thousand.
- **Personnel Costs slide:** Two things want to point out: Insurance. We have 2 employees not having insurance paid by us which is a huge savings. They have insurance elsewhere. Point out that if we have a change in personnel, this can really affect our budget to replace.
- **Current Financials with safer grant slide:** Presented as written. Gardner asked whether a maximum amount of time for a Levy is 5 years and Bond 10? Chief indicated yes to Levy and Bond is 30 years.
- **Timeline slide.** Presented as written.
- **Beyond FY2-23 Financials (without safer grant):** If we don't get the SAFER grant renewal, plugged position into current funding. What does it do to us. It reduces our reserves by \$100K by funding position ourselves. Herman clarified that Chief wanted \$200K for funding apparatus replacement cycle. Chief confirmed yes.
- **Projected with Food Tax:** If passed, it will give us about \$800K of revenue a year, minus personal services, would leave \$275 for all reserves.
- **Comparison Current with Projected:** Presented as written.
- **Combine Levies with food tax:** Chief would strongly encourage when we redo the fire chief levy, we combine in order to simplify and not go back to voters to increase.
- **Levy Renewal slide:** Would also advocate if the bond is done at the same time, it would make our sustainability better. Leaves \$375K for reserves.
- **Food Tax Fails slide:** What would it take to come up with the same money. Compared the 1.52 vs. 1.60 per thousand.
- **Comparable Community Tax Rates slide:** Presented as written. The closest to us is Siuslaw Valley. Amount of area they cover is a lot bigger. Remember that Gearhart fire is funded by a contract from the city of Gearhart. They do not own equipment or people.
- **Budget augment slide:** We will reapply for RR position for 4 years. Safer should open Dec-Jan. We are about \$30K for revenue approximately for Mobilizations. We're renegotiating contract with State Parks. Bell asked if we are billing for calls on state highway. Chief indicated yes.

- **Apparatus replacement.** Presented as written. We are focusing on top four large apparatus listed. The area of Arch Cape is a concern. There's no where to build in Cannon Beach so a lot are going to Arch Cape which does not have a lot of building rules. Chief worries that Arch Cape is going to become a concern, and we need to be proactive about looking at that which is why I'm looking at a Type III apparatus to protect wildland area. The rest can be replaced as needed. Bell asked how many vehicles can be kept inside Arch Cape. Chief responded 3, which is what we have (Type III, Type IV, EMS reposonse.) We have a Jeep Cherokee now down there.
- **Replacement Example slide.** Presented as written. Chief indicated this is showing what is sustainable. Bell asked if there was a market to buy the used apparatus. Chief they are not worth hardly anything due to their age and maintenance history.
- **Questions:** Nice. Cerelli. Like all of us to take it home and ask any questions after looking at it.
- Bell asked if we paid for the brush rig. Chief responded not yet, but we will.

Reports:

- **Chief's Report:**
 - **Calls.** 60 calls in August 2021. Average for August 2017-2020 is 47. We're pretty average as far as September. Did a lot of bon fires in August. Falcon Cove has become an increasing place to receive calls due to avoidance of Cannon Beach regulations. Gardner asked where our fire district ends. Chief explained we go all the way to short sands.
 - **Conflags.** Profits about \$32K.
 - **Strategic Plan:** Nothing to report.
 - **Grants:** Radio grant has been awarded. We're only waiting for Astoria. If it does, there will be a lot of work to do in coordination. Hose grant was awarded. The Association is getting \$30K for the UTV. We test drove a version and did really well. Herman asked what happened to using COVID money. Chief indicated fund ran out of money. Chief continued that we will have a nice rig to put out fires on beach. Submitted grant for EMS, approximately \$80K. It doesn't go through budget. We send invoices and they pay. Bell asked if this was replacing. Chief indicated yes. Lastly, working on a Safety and Security grant for exterior lighting through SDAO.
 - **Consolidated Dispatch:** The County Fire group wants this to be a permanent solution. Chief Reckmann is leading the South County in this project. We must succeed. Goal is October 1, we go live. It will make a huge change for the better. Bell asked if that combines Fire and police. Chief indicated Yes. It will create better communication with Medix. It will have 3 dispatchers on at a time, with hopefully a 4th added.
 - **Prepared Food tax.** Chief's been working with our legal, their legal, and City Manager to get IGA in place. The goal is next Thursday for us to finalize the IGA. We will possibly look at doing a special meeting in October. City would like IGA in place before the ballet. It will be 50% right now. Issue being worked on is around city wanting to withhold money for admin fee and other things from our money only, not splitting. What happens if it doesn't? Large number of people going back to the district.
 - **Building.** Elevator repaired. Water leak in shower we did not know about. Broke through, and now we have rot and mold in EMS room. The leak is fixed.

Now working on rot and mold. John from coaster will be here on Thursday to give his thoughts in going through what would need to do from a mitigation perspective. The Orford COWS tower speakers rotted and fell off. We have some more speakers at Arch Cape, but we need to get them powder coated so they don't rot, and it will take a crane. Ladder truck is out of service, a major transmission leak. We're hoping it's under warranty.

- **Meetings.** A lot of meetings.
- **Ambulance.** Medix is willing to do it if we pay \$250-300K. What does that cost vs. us funding our people. Until contract is up, and I can show them their responsiveness is substandard, then we can negotiate contract. Medix has not met all the measurements in 3 years. Not up until 2025. Will force the issue then.
- **Questions:**
- **Training Chiefs Report.**

Read as presented. Breakdown of hours presented. The Association bought the Arizona Vortex. We're practicing with that. It will help increase capabilities with over the side rescue and to make sure we're self-sufficient. Right now, we rely on Nehalem or Seaside to provide. It's a matter of getting our members trained and comfortable with it. We went over some fire tack with drafting operations. We're going over rural water supply, making sure engineers are comfortable with that. State is bringing out their Mobile Ventilation prop and we'll be training on that to make people more comfortable. We'll be focusing on residential ventilation operations. We re-developed a new recruit training plan to build flexibility with different volunteers' availability and learning levels. Now they'll be able to do the orientation training and once they have EMS certification, they can start running calls as an observer and a helper immediately. This will be more conducive to volunteer's varying availability. FFI will be self-paced with reading/theory and practical. Once they complete all their modules, they'll get their firefighter I and can start running to all calls. We're trying to think outside the box to entice participation, interest, and train at a pace achievable for volunteer and their availability. We've re-developed pump operator and aerial course. We have a few people interested in continuing their training. Similarly, they'll read the books, complete quizzes, and execute practical. This puts the ownness on the person and allows them to have a flexible schedule.

Bell asked if we still do home burn exercises? Jason Smith responded that yes, when we get a donated house as long as they're not too close to other houses or structures. Bell indicated when he served in San Francisco coast guard where they used to partner with fire departments and asked if we do this. Chief responded indicating we haven't for years but yes, we do. Cerelli indicated that asbestos becomes an issue.

Board of Directors Reports:

- ***Cerelli.*** Nothing to report
- ***Bell.*** Bell indicated he attended an SDAO class. Deb made it into a binder if anyone wants to borrow. Bell indicated it was a good use of 6-7 hours.
- ***Gardner.*** Nothing to report.
- ***Herman.*** Nothing to report.
- ***Schafer.*** Not present.
- ***Public.*** Nothing.

Good of the Order/Public Comment:

None

Adjourn:

- **Gardner** motioned to adjourn which was seconded by **Herman**. Adjourned 19:42 hours (7:42 pm).
- Minutes submitted by Deb DiStasio.
- Next Board Meeting scheduled for November 8, 2021.

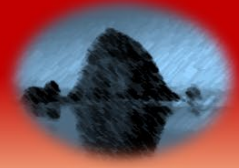
Bob Cerelli, President CBRFPD

Date:



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Agenda Action Report Board Meeting October 11, 2021

Correspondence

- 🔥 ODFFA conference November 4-6. Can attend virtually
 - Rick Gardner is signed up

Review of board policies

- 🔥 Nothing to review this month
- 🔥 Next month we will review chapters 6, 7 & 8; as we are consolidating policies.

Old Business

- 🔥 Volunteer Housing
 - Bid came back from J&M at \$147,000; not including site and utility work
 - Still working through process with Clatsop County for zoning variance, Julie Decker has been on vacation.
- 🔥 Change banks
 - Moving forward with moving to TLC (Fibre Credit Union)
 - Will run both TLC and Columbia simultaneous in beginning
 - Need motion to document in minutes of moving banks
 - Need approval in minutes for credit cards with a combined limit \$50,000
 - Credit cards are issued to paid staff
- 🔥 Financial Planning
 - Continue discussion from last month

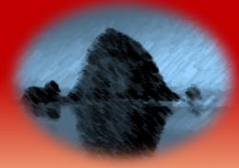
New Business

- 🔥 Prepared Food Tax IGA
 - Approval to sign



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Board Vacancy

- Rick Shafer resigned
- Declare vacancy
- Attached policy 3.7, does not specify length of time to post (30 or 60 days)
- Suggest 30 days, review applicants at next board meeting, schedule special meeting in November to interview if multiple applicants.
- Appoint in December.



Filling Board Vacancies

<i>Approved:</i>	04/12/2021
<i>Superseded:</i>	5/10/2004
<i>Next PR Due:</i>	4/12/2023

Relative Information:

When vacancies in CB Fire Board positions occur mid-term, state law charges the Board of Directors with the responsibility of filling the position. In the event there is less than a quorum of remaining Board members, the County Commissioners will make the appointments. A quorum is defined as the majority, which in the case of CB Fire's Board constitutes 3 members out of 5 present to provide a quorum.

The person appointed to fill the vacated position will serve through June 30 following the next regular director election. At the regular election, a successor will be elected to serve from July 1 through the remainder of the unexpired term.

The law does not give specific direction on either the process or criteria that should be used by a board to fill a vacancy.

Selection Process: The Board may select the process it determines is in the best interest of the District to identify and screen applicants, and make appointments. The following process is generally followed:

1. Publicize the vacancy through advertisement or other public communication methods.
2. Screen applicants.
3. Interview top qualified applicants.
4. Select most qualified applicant. Selection may be through Board consent or an election process. The vote may be based on simple majority or a score based on a total of the applicant ranking by each Director.
5. Officially appoint the successful candidate. The newly appointed Director will be given the Oath of Office. The appointment will take effect immediately.

Selection Considerations: In general, the Board should give consideration to, but not be limited to, the following qualifications:

1. Past local government experience.
2. Understanding of Oregon Open Meeting and Public Records laws.
3. Prior budget committee experience, especially with the District.
4. Prior Board of Director experience with other districts.
5. Background and understanding of Fire, Life Safety and Emergency Medical Services.
6. Availability of time and willingness to participate.
7. Decision making and group consensus skills.
8. Length of residency in the CBRFP District.
9. Absence of known conflicts of interest.

Policy Statement:

It shall be the policy of the Board of Directors of The Cannon Beach Fire District that Board vacancies be filled as specified in state law and in accordance with the general guidelines described in this policy.

Cross References:

Oregon Revised Statutes
Board Policy Manual

ORS 198.320, Filling of Vacancies on Boards
Policy 3.9, District Elections



Cannon Beach Rural Fire Protection District
Board of Directors Policies

Policy 3.7

Filling Board Vacancies

<i>Approved:</i>	04/12/2021
<i>Superseded:</i>	5/10/2004
<i>Next PR Due:</i>	4/12/2023

Approval History

BOD Meeting Approval Date	Approved Revisions	Comments
05/10/2004	New Document.	
04/12/2021	New Version	V2

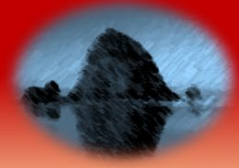
Periodic Review History

Periodic Review Date	Review Comments
04/12/2021	Periodic Review with minimal changes clarification and grammar applications.



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Fire Chief Report

Reporting Period: September 1, 2021 – September 30, 2021

RESPONSE DATA

August calls

Call Volume Observations

- ✓ 26 calls in September 2021
- ✓ Average for September 2017-2020 is 35

For reference:

September 30, 2020 responded to 333 incidents
September 30, 2021 responded to 406 incidents

Projects and Administration



Significant calls or projects

- Average month for calls
- House fire Arch Cape (October 3, 2021)



Conflagration

- All claims have been submitted
- K Falls has been accepted as submitted \$11,699.29



Billing for services

- Received first payment for billing for highway responses. \$904.18



Strategic Plan

- Moving forward with finishing recommendations
- Need to talk about future strategic plan as was pointed out at last meeting, this one is close to completed and need to continue vision



Grants

- Radio grant awarded – Working on evaluating radios
- Hose Grant awarded – Hose ordered
- Clark Foundation giving \$30K to association for UTV, Association pays remaining difference – UTV ordered, expected to be delivered late February
- Submitted grant for EMS equipment
- Working on grant for exterior lighting



Annexation

- Completed.

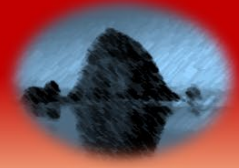


Radio system



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- Working on getting permanent solution of backup power at Tolavanna. Currently have a portable generator up there, when power goes out, there is NO communication.
- Temporary dispatch consolidation, all county dispatched out of Seaside beginning in fall for 6 months to year
- Leading the south county side of this project



Prepared Food Tax

- Nothing new besides what covered in IGA



Rescue

- Ordered, expected ETA December 2021



Hydrants

- In process



Building

- Water leak from shower has created mold and rot above EMS room
- Leak fixed, working on rot, mold, and drywall
- Orford COWS tower, speakers fell. Working on replacement. Going to be inspecting all.



Apparatus

- Ladder is back for transmission leak.



Prevention

- Everything opening, will be going back to inspections



Meetings

- County Fire Defense
- City Staff
- City Council
- Joining the County Ambulance Service Area Committee.



Recruitment

- Pushing student program
- Working on focusing on EMS/Rescue for recruitment



Chief vacation

- Be gone to OFDDA conference November 3-8



Upcoming Events

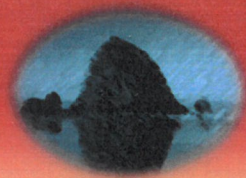
- Next Board meeting 11/8/21



Cannon Beach

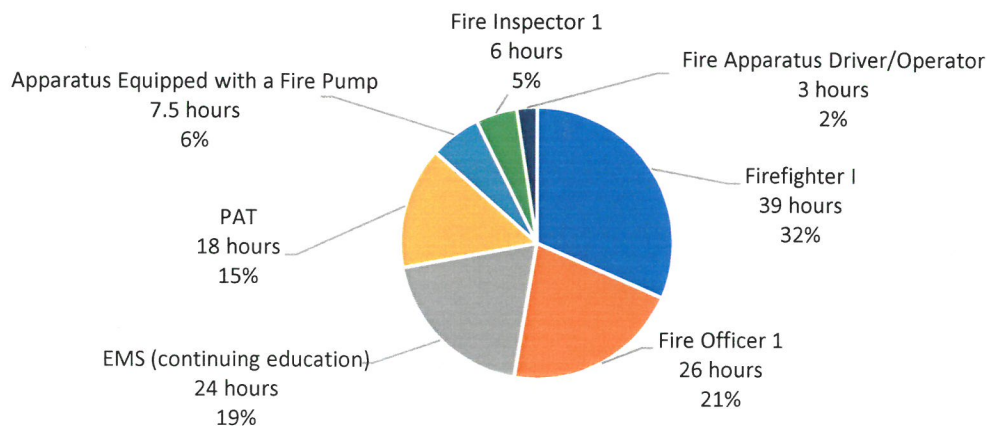
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Hello,

The following is a brief training report for the month of September.



In a blink of an eye, September was over... However, before we ended it, we were able to accomplish several key training items. Looking at the graph, you can see we logged the most training hours in our Firefighter 1 category where we conducted several days of ventilation training. This training utilized the DPSST ventilation prop and allowed our personnel to refresh their skills when it comes to vertical ventilation on both steep pitch, and low pitch roof structures. We also conducted firefighter training to begin preparing our probationary firefighters for their end to probation testing.

Next highest training category was the Fire Officer 1 section. Here, we spent several hours discussing structure fire strategy and tactics, which we were able to utilize at our most recent structure fire. Then, we transitioned our focus onto EMS and driver/operator training.

With the end of September, we begin our last quarter of training for the year. During this time, we will be covering several items such as building construction, rope rescue operations, and will be utilizing our brand-new forcible entry prop (graciously purchased by the association). Looking into the future, I will be focusing our trainings on new-recruit training, advancement training (driver/operation, pumper operator, and aerial operator), as well as company officer development training.

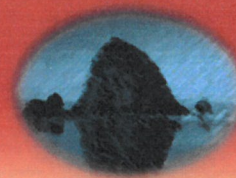




Cannon Beach

Rural Fire Protection District


188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110
(503) 436-2949 · EMERGENCY DIAL 9-1-1



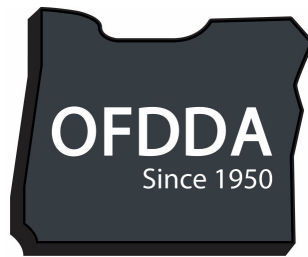
CANNON BEACH RURAL FIRE PROTECTION DISTRICT

2021 TRAINING SCHEDULE



Quarter 4	October			
	Date	Lead Instructor	Training Topic	Location
	6	DC. Smith	END OF SUMMER PARTY	CB Conference Center
	13	LT. White	EMS	Cannon Beach
	20	DC. Smith	Forcible Entry	Arch Cape
	27	DC. Smith	Hazardous Materials - Awareness	Cannon Beach
	November			
	3		Firefighter Association Meeting	
	10	LT. White	EMS	Cannon Beach
	17	LT. Smith	Building Construction Review	TBA
	24		NO DRILL	
	December			
	1	DC. Smith	Ropes	Cannon Beach
	8	LT. White	EMS	Cannon Beach
	15		CHRISTMAS PARTY	TBA
	22		NO DRILL	
	29		NO DRILL	

** Please understand that this training schedule is subject to change based off of operational needs. **



OREGON FIRE DISTRICT
DIRECTORS ASSOCIATION
EDUCATION • COORDINATION • LEGISLATION

2021 Oregon Fire Service Conference

Hosted by Oregon Fire District Directors Association

November 4-6 • Ashland, Oregon

Excellence Through Knowledge



Come celebrate 72 years with us!

We look forward to seeing you at OFDDA's largest training and networking event of the year in beautiful Ashland, Oregon!

MEALS & REFRESHMENTS

Lodging at the Ashland Hills Hotel includes daily continental breakfast.

Conference registration includes Thursday and Friday lunches, daily refreshments, and Sponsor Appreciation Night appetizers. Guest lunches may be purchased separately.

CANCELLATIONS

All cancellations and refund requests must be made **in writing** via fax, email or mail by October 18, 2021, are for a full refund. Cancellations received after October 18, 2021, are non-refundable; however, substitutions are encouraged and incur no additional fees.

RECOGNITION, CERTIFICATES & CHANCES TO WIN

- Districts that bring all five board members to the conference will receive special recognition.
- For each OFDDA business meeting you attend, receive one ticket for a chance to win a complimentary 2022 Oregon Fire Service Conference registration.
- Turn in your conference evaluation form and vendor passport at the end of the Conference for your chance to win a prize! *Must be present to win.*

2021 Oregon Fire Service Conference Lodging

Ashland Hills Hotel & Suites



Call **toll free line 855.482.8310** or book online at

<https://www.reseze.net/servlet/WebResDesk?hotelid=1512>

(Enter the dates of your stay and number of nights and use **GROUP ID NUMBER: 298704** in the Group ID field)

Ask for the 2021 OFDDA Conference Group rate starting at \$89 per night plus tax. Subject to availability.

Book your lodging by October 1, 2021, to take advantage of the OFDDA Conference Group rate.



2021 Oregon Fire Service Conference Schedule

(subject to change)

THURSDAY, NOVEMBER 4

- 7:00 a.m. – 5:00 p.m. Registration
- 7:00 - 8:00 a.m. Complimentary Breakfast for Ashland Hills guests
- 8:15 – 9:00 a.m. Opening Ceremonies/Memorial
- 9:00 – 9:45 a.m. Keynote Address: Kris Paronto
- 9:45 – 10:00 a.m. Break
- 10:00 a.m. – 12:00 p.m. **Concurrent Sessions:**
How to Navigate Becoming a Combination Department: Scott Stanton, Umatilla Co FD #1; Les Thomas, Sheridan Fire; Chad Minter, Coburg Fire
PERS Primer—An Overview of the PERS System: Kevin Olineck, PERS
- 12:00 – 1:30 p.m. Lunch & Fire Service Partner Updates & Sponsor Recognition
- 1:30 – 3:00 p.m. **Concurrent Sessions:**
Local Government Budgeting: Melanie Cutler, Oregon Dept of Revenue
Mergers & Partnerships: Andrew Smith, Pleasant Hill Goshen Fire; Les Thomas, Sheridan Fire; Sheldon Gilbert, ESCI
- 3:00 – 3:15 p.m. Break
- 3:15 – 4:15 p.m. **OFDDA Business Meeting & Legislative Update**
- 4:15 p.m. - 4:30 p.m. * **OFDDA Budget Workshop**
**Immediately following Business Meeting*

Join Us from 4:30-5:30pm for Sponsor Appreciation Night with Trivia & Games!

FAMILY FRIENDLY EVENT—All are Welcome!

Light hors d'oeuvres and cash bar available (soda, beer, wine). Network with exhibitors and colleagues while enjoying local food, beverages, and an entertaining evening of trivia and games!

Remember to bring a donation for the Silent Auction! Proceeds from the Silent Auction help fund the scholarship program.





2021 Oregon Fire Service Conference Schedule

Continued ...

FRIDAY, NOVEMBER 5

- 7:00 a.m. - 5:00 p.m. Registration
- 7:00 - 8:00 a.m. Complimentary Breakfast for Ashland Hills guests
- 8:15 - 9:45 a.m. **Concurrent Sessions:**
- Board Member Duties & Responsibilities 101:* Jeff Griffin, WHA
- Chief & Board Communication & Collaboration:* Robert Horton, Jackson Co FD 3; Harvey Tonn, Jackson Co FD 3
- 9:45 - 10:00 a.m. Break
- 10:00 - 11:30 a.m. **Concurrent Sessions:**
- Resources and Challenges for Small Districts:* Mike Cook, Chiloquin Fire & Rescue; Tim Cramblit, Central Cascades Fire & EMS
- Building & Maintaining Relationships with Elected Officials:* Representative Pam Marsh; Frank Stratton, SDAO; and Genoa Ingram, OFDDA
- 11:30 a.m. - 1:00 p.m. Lunch & Fire Service Partner Updates & Award Presentations
- 1:00 - 3:00 p.m. **SDAO General Session: Lessons Learned—Pandemics & Leadership**
- 3:00 - 3:15 p.m. Break
- 3:15 - 5:00 p.m. **OFDDA Business Meeting & Elections**

SATURDAY, NOVEMBER 6

- 7:00 a.m. - 12:00 p.m. Registration
- 7:00 - 8:00 a.m. Complimentary Breakfast for Ashland Hills guests
- 8:15 - 9:45 a.m. **Concurrent Sessions:**
- Hiring & Evaluating Chief Officers:* Brian Stewart, Clackamas Fire; Bill Linhart, Jefferson Fire District; Sheldon Gilbert, ESCI
- Board Member Duties & Responsibilities 201:* Carrie Connelly & Ross Williamson, Local Government Law Group
- 9:45 - 10:00 a.m. Break - Silent Auction Ends
- 10:00 a.m. - 12:00 p.m. **General Session: Disaster Preparedness for Your Department: Jim Kusz**
- 12:00 p.m. **Conference Concludes**

Save the Date:

2022 Oregon Fire Service Conference
November 3-5, Best Western Plus—Hood River Inn

