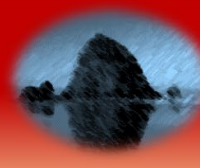




# Cannon Beach

## Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110  
(503) 436-2949 · EMERGENCY: 9-1-1 · [WWW.CBFIRE.COM](http://WWW.CBFIRE.COM) · [INFO@CBFIRE.COM](mailto:INFO@CBFIRE.COM)



### Cannon Beach Rural Fire Protection District

#### Board of Directors

#### Regular Meeting January 12, 2025, at 6:00pm

Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR

#### AGENDA

*(posted January 8, 2025)*

- Call to Order
- Approve Agenda
- Public Comments and Correspondence
- Approve December 8<sup>th</sup> board meeting minutes
- Status Reports
  - Finance
    - Transition update
  - Call Response
  - Projects
  - Civil Service
- Business Items
  - Employee Handbook Review
  - Executive session per ORS 192.660 (2)(i) to review and evaluate the employment related performance of the chief.
- Future meeting agenda items
- Directors Comments
- Adjourn

*Public is welcome to join in person or by Zoom.*

<https://zoom.us/j/96909730187>

Meeting ID: 969 0973 0187

+1 253 215 8782 US (Tacoma)

*Public comment will be taken at the beginning of the meeting and is limited to three minutes per person.*

**Cannon Beach Rural Fire Protection District  
Board of Directors  
Regular Meeting –December 8, 2025, at 6:00PM  
Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR  
MINUTES**

- **Call to Order**

- **Presiding:** Robert Heymann – Call to order 6:00pm
- **Recording Secretary:** Marc Reckmann
- **Directors Present:** Heidi Dethloff, Jenee Pearce-Mushen (arrived 6:14), Robert Heymann, Dave Pietka
- **Staff Present:** Marc Reckmann, Jason Smith

- **Approve Agenda –**

• <b>Motion:</b> Approve Agenda		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Heidi	<b>Approved:</b> 3-0 (Jenee not present)

- **Public Comments and Correspondence** – None

- **Approve November 10, 2025, meeting minutes –.**

• <b>Motion:</b> Approve November 10, 2025, meeting minutes		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Heidi	<b>Approved:</b> 3-0 (Jenee not present)

- **Status Reports**

- **Finance** – Attachment A (Jenee arrived)
  - Bob asked for another column with monthly expenditures listed, will look into feasibility.
  - Financial transition
    - Report reviewed, no further questions
- **Call Response** – Attachment B
  - Saddle mountain rescue discussed
- **Projects** – No update this month
- **Civil Service** – Nothing to report

- **Business Items –**

- **Approve Audit corrective action plan –.**

- Bob asked for modifications.

• <b>Motion:</b> Approval of audit corrective action plan with modifications		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Heidi	<b>Approved:</b> 4-0

- **Resolution 25-03, resolution to purchase 2018 engine –**.No discussed purchase was approved November board meeting, approving resolution to formalize purchase.

• <b>Motion:</b> Resolution 25-03		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Jenee	<b>Approved:</b> 4-0

- **Award CM/GC contract –**

- Dave Pietka asked some questions on the committee.

• <b>Motion:</b> Award CM/GC contract to Cove Built		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Heidi	<b>Approved:</b> 4-0

- Employee Handbook Review- Short discussion of it. Heidi stated she has read it and just has a few places where there is CBFD versus CBRFPD. Thought we needed to make consistent. Bob has concerns over and, felt it is too big, wants to review it more, felt there were things in the handbook that the board did not approve such as housing stipend, Heidi and Jenee disagreed with that. Tabled to next meeting for more discussion.

- **Surplus of 2017 Arctic Cat 4-wheeler –**

• <b>Motion:</b> Declare 2017 Arctic Cat 4-wheel surplus		
<b>Moved:</b> Dave Pietka	<b>Second:</b> Jenee	<b>Approved:</b> 4-0

- Executive Session per ORS 192.660 (2)(i) to review and evaluate the employment related performance of the chief.
  - Discussed rules with board regarding Executive session.
  - Entered executive session at 7:42 pm
  - Resumed regular meeting at 7:50 pm.

- **Future meeting agenda items**

- Discussed the need for possible future meeting regarding the employee handbook, no meeting set.

- **Director’s Comments –**

- Bob Heymann -
- Heidi Dethloff – CERT/DART potluck coming up.
- Jenee Pearce-Mushen – Good community outreach meeting last week in Arch Cape
- Dave Herman -
- Dave Pietka -

- **Meeting adjourned at – 7:54**

**X**

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Bob Heymann  
Board President

## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 19:50:28 Date: 01/06/2026

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Revenues	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 51 00 001 Beginning Fund Balance	1,500,000.00	1,591,426.47	(91,426.47)	106.1%
308 Beginning Balances	1,500,000.00	1,591,426.47	(91,426.47)	106.1%

### 310 Property & Excise Taxes

311 10 00 001 Current Property Taxes	2,573,323.00	2,414,298.38	159,024.62	93.8%
311 10 10 001 Prior Year Taxes	22,000.00	57,854.16	(35,854.16)	263.0%
316 22 00 000 Prepared Food Tax	908,593.00	662,953.23	245,639.77	73.0%
310 Property & Excise Taxes	3,503,916.00	3,135,105.77	368,810.23	89.5%

### 330 Grant Revenue

334 02 40 000 Assistance to Firefighters	0.00	0.00	0.00	0.0%
334 02 50 000 SAFER Grant	0.00	0.00	0.00	0.0%
334 02 60 000 SDAO Grant	0.00	0.00	0.00	0.0%
337 00 00 000 Other Grants	0.00	0.00	0.00	0.0%
330 Grant Revenue	0.00	0.00	0.00	0.0%

### 340 Service Revenues

342 10 00 000 Fire Protection Revenue	500.00	0.00	500.00	0.0%
342 15 10 000 Hamlet Staffing	35,000.00	0.00	35,000.00	0.0%
342 15 20 000 Hamlet Admin	0.00	0.00	0.00	0.0%
342 20 00 000 Hydrant Maintenance Contract	0.00	0.00	0.00	0.0%
342 30 00 000 Lifeguard Income	265,000.00	314,000.00	(49,000.00)	118.5%
342 40 00 000 Conflagration/Mobilization	141,000.00	246,818.20	(105,818.20)	175.0%
340 Service Revenues	441,500.00	560,818.20	(119,318.20)	127.0%

### 360 Other Revenues

361 11 00 001 Interest Income	5,000.00	35,136.64	(30,136.64)	702.7%
367 00 00 000 Donations	0.00	2,644.84	(2,644.84)	0.0%
369 91 00 000 Miscellaneous	5,000.00	14,755.70	(9,755.70)	295.1%
369 91 00 010 Insurance payments	0.00	4,909.14	(4,909.14)	0.0%
360 Other Revenues	10,000.00	57,446.32	(47,446.32)	574.5%

### 390 Non-Revenues

395 00 00 000 Sale of Fixed Assets	0.00	11,350.88	(11,350.88)	0.0%
390 Non-Revenues	0.00	11,350.88	(11,350.88)	0.0%

<b>Fund Revenues:</b>	<b>5,455,416.00</b>	<b>5,356,147.64</b>	<b>99,268.36</b>	<b>98.2%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 100 Personnel Services

#### 521 Exempt Personnel

522 10 10 000 Exempt Salaries	485,500.00	246,869.53	238,630.47	50.8%
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## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 19:50:28 Date: 01/06/2026

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001 Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 521 Exempt Personnel

522 10 20 000	Exempt FICA/Med	37,200.00	22,312.72	14,887.28	60.0%
522 10 21 000	Exempt PERS	177,700.00	94,123.55	83,576.45	53.0%
522 10 22 000	Exempt Medical	103,000.00	48,028.04	54,971.96	46.6%
522 10 23 000	Exempt Worker's Comp	0.00	0.00	0.00	0.0%
<b>521 Exempt Personnel</b>		<b>803,400.00</b>	<b>411,333.84</b>	<b>392,066.16</b>	<b>51.2%</b>

### 522 Non-Exempt

522 20 10 000	FT FF Wages	594,165.00	244,280.01	349,884.99	41.1%
522 20 20 000	FT FF FICA/Med	45,500.00	27,661.17	17,838.83	60.8%
522 20 21 000	FT FF PERS	213,500.00	112,022.59	101,477.41	52.5%
522 20 22 000	FT FF Medical	156,900.00	69,254.35	87,645.65	44.1%
522 20 23 000	FT FF Workers Comp	44,800.00	9,654.40	35,145.60	21.6%
522 20 24 000	FT FF Disability	6,500.00	2,578.00	3,922.00	39.7%
<b>522 Non-Exempt</b>		<b>1,061,365.00</b>	<b>465,450.52</b>	<b>595,914.48</b>	<b>43.9%</b>

### 523 Lifeguards

522 31 10 000	Lifeguard Payroll	160,470.00	128,581.60	31,888.40	80.1%
522 31 20 000	Lifeguard FICA/MED	12,276.00	9,617.73	2,658.27	78.3%
522 31 21 000	Lifeguard PERS	52,843.00	14,940.81	37,902.19	28.3%
<b>523 Lifeguards</b>		<b>225,589.00</b>	<b>153,140.14</b>	<b>72,448.86</b>	<b>67.9%</b>

### 524 Volunteers

522 23 10 000	Volunteer Payroll	48,000.00	23,555.23	24,444.77	49.1%
522 23 12 000	Length of Service Awards	11,200.00	0.00	11,200.00	0.0%
522 23 20 000	Volunteer FICA/Med	4,500.00	1,252.90	3,247.10	27.8%
522 23 21 000	Volunteer PERS	5,000.00	0.00	5,000.00	0.0%
<b>524 Volunteers</b>		<b>68,700.00</b>	<b>24,808.13</b>	<b>43,891.87</b>	<b>36.1%</b>

### 525 Part time

522 21 23 000	PT Worker's Comp	0.00	0.00	0.00	0.0%
522 22 10 000	PT FF Payroll	227,720.00	139,530.53	88,189.47	61.3%
522 22 11 000	PT Accounting	43,000.00	0.00	43,000.00	0.0%
522 22 20 000	PT FICA/Med	17,421.00	12,918.98	4,502.02	74.2%
522 22 21 000	PT PERS	74,988.00	31,598.16	43,389.84	42.1%
<b>525 Part time</b>		<b>363,129.00</b>	<b>184,047.67</b>	<b>179,081.33</b>	<b>50.7%</b>

### 526 Conflagration

522 21 10 000	Conflagration - Payroll	100,000.00	26,299.84	73,700.16	26.3%
522 21 20 000	Conflagration FICA/Med	8,000.00	112.63	7,887.37	1.4%
522 21 21 000	Conflagration PERS	33,000.00	0.00	33,000.00	0.0%
<b>526 Conflagration</b>		<b>141,000.00</b>	<b>26,412.47</b>	<b>114,587.53</b>	<b>18.7%</b>

### 527 Stipends/overtime/buyout

522 20 11 000	Overtime	250,000.00	82,316.79	167,683.21	32.9%
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## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

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Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>527 Stipends/overtime/buyout</b>				
522 20 12 000 Duty Officer Stipend	10,000.00	3,400.00	6,600.00	34.0%
522 20 13 000 Exempt Vacation Cashout	15,000.00	0.00	15,000.00	0.0%
522 23 11 000 Firefighter Stipends	25,000.00	4,795.26	20,204.74	19.2%
<b>527 Stipends/overtime/buyout</b>	<b>300,000.00</b>	<b>90,512.05</b>	<b>209,487.95</b>	<b>30.2%</b>
<b>528 LG Captain</b>				
522 30 10 000 LG Captain Salary	93,000.00	38,653.01	54,346.99	41.6%
522 30 20 000 LGC FICA/Med	7,200.00	4,642.75	2,557.25	64.5%
522 30 21 000 LGC PERS	36,000.00	23,723.55	12,276.45	65.9%
522 30 22 000 LGC Medical	39,000.00	17,807.76	21,192.24	45.7%
522 30 23 000 LGC Workers Comp	0.00	24,024.18	(24,024.18)	0.0%
522 30 24 000 LGC Disability	0.00	0.00	0.00	0.0%
<b>528 LG Captain</b>	<b>175,200.00</b>	<b>108,851.25</b>	<b>66,348.75</b>	<b>62.1%</b>
<b>100 Personel Services</b>	<b>3,138,383.00</b>	<b>1,464,556.07</b>	<b>1,673,826.93</b>	<b>46.7%</b>

### 200 Material & Services

<b>531 Operations</b>				
523 80 30 105 Comminucation Supplies	30,000.00	24,741.02	5,258.98	82.5%
523 80 30 115 Medical Supplies & Main	9,500.00	12,800.45	(3,300.45)	134.7%
523 80 30 125 Office Supplies & Main	15,000.00	10,889.69	4,110.31	72.6%
523 80 30 173 Disaster Preparedness	1,500.00	0.00	1,500.00	0.0%
523 80 42 165 Postage & Freight	2,500.00	40.82	2,459.18	1.6%
523 80 45 199 Housing	82,000.00	41,051.00	40,949.00	50.1%
523 80 47 130 Utilities - Garbage	5,200.00	2,909.23	2,290.77	55.9%
523 80 47 140 Utilities - Telephone	8,000.00	4,130.20	3,869.80	51.6%
523 80 47 150 Utilities - Electric	15,000.00	8,048.96	6,951.04	53.7%
523 80 47 160 Utilities - Nat. Gas / Propane	3,300.00	782.78	2,517.22	23.7%
<b>531 Operations</b>	<b>172,000.00</b>	<b>105,394.15</b>	<b>66,605.85</b>	<b>61.3%</b>

### 532 Equipment & Appaatus

523 60 32 215 Tires	7,500.00	2,262.72	5,237.28	30.2%
523 60 32 225 Batteries	4,500.00	0.00	4,500.00	0.0%
523 60 32 235 Fuel	30,000.00	20,040.94	9,959.06	66.8%
523 60 35 205 Tools	7,500.00	2,970.01	4,529.99	39.6%
523 60 48 213 Repairs - Miscellaneous	10,000.00	8,122.19	1,877.81	81.2%
523 60 48 223 Vehicle Maint. Supplies	55,000.00	19,816.43	35,183.57	36.0%
523 60 48 233 Apparatus Repair	45,000.00	30,963.92	14,036.08	68.8%
<b>532 Equipment &amp; Appaatus</b>	<b>159,500.00</b>	<b>84,176.21</b>	<b>75,323.79</b>	<b>52.8%</b>

### 533 Building Maintainence

523 50 41 323 Janitorial Services & Supplies	3,500.00	1,716.37	1,783.63	49.0%
523 50 41 333 Landscape Maint. Service	13,000.00	4,500.00	8,500.00	34.6%
523 50 48 303 Building Maintenance	25,000.00	19,655.74	5,344.26	78.6%
523 50 48 313 COWS Maintenance	5,000.00	0.00	5,000.00	0.0%

## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 533 Building Maintenance

533 Building Maintenance	46,500.00	25,872.11	20,627.89	55.6%
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### 534 Education and Training

523 45 35 405 Training Aids	5,000.00	2,600.94	2,399.06	52.0%
523 45 43 434 Board Mem Train & Travel	2,000.00	0.00	2,000.00	0.0%
523 45 44 404 Recruitment & Retention	20,000.00	3,035.95	16,964.05	15.2%
523 45 44 414 Firefighter & EMT Training	15,000.00	9,358.59	5,641.41	62.4%
523 45 44 495 Student Program	42,000.00	4,941.50	37,058.50	11.8%
523 45 44 496 Food/Water/Snacks	5,000.00	2,426.19	2,573.81	48.5%
523 45 44 497 Rope Rescue Training/Equipment	25,000.00	311.05	24,688.95	1.2%
523 45 49 424 Dues & Subscriptions	35,000.00	16,158.93	18,841.07	46.2%
534 Education and Training	149,000.00	38,833.15	110,166.85	26.1%

### 535 Professional Services

523 11 41 507 911 Dispatch Services	24,000.00	0.00	24,000.00	0.0%
523 11 41 527 Accounting Services	0.00	69,897.08	(69,897.08)	0.0%
523 11 41 557 Legal Services	10,000.00	4,389.00	5,611.00	43.9%
523 11 41 567 Audit Filing	9,500.00	8,500.00	1,000.00	89.5%
523 11 41 577 Legal Notices	1,000.00	990.89	9.11	99.1%
523 11 41 588 Network Administration	20,000.00	16,279.95	3,720.05	81.4%
523 11 41 596 Employee Assistance Program	500.00	0.00	500.00	0.0%
523 11 41 597 Medical Exams	10,000.00	2,410.00	7,590.00	24.1%
535 Professional Services	75,000.00	102,466.92	(27,466.92)	136.6%

### 536 Protective Equipment

523 24 35 604 Wildland PPE	10,000.00	0.00	10,000.00	0.0%
523 24 35 605 Misc Protective Equipment	7,500.00	7,560.44	(60.44)	100.8%
523 24 35 606 Grant Funded PPE	0.00	0.00	0.00	0.0%
523 24 35 615 Uniforms	25,000.00	8,991.69	16,008.31	36.0%
523 24 35 625 Turnouts	35,000.00	2,352.41	32,647.59	6.7%
536 Protective Equipment	77,500.00	18,904.54	58,595.46	24.4%

### 537 Advertising

523 13 42 708 Advertising	10,000.00	0.00	10,000.00	0.0%
537 Advertising	10,000.00	0.00	10,000.00	0.0%

### 538 Auto & Liability Insurance

523 12 47 801 Auto & General Liab Ins	63,000.00	206.00	62,794.00	0.3%
523 12 47 802 Pollution Liability	2,000.00	1,855.49	144.51	92.8%
538 Auto & Liability Insurance	65,000.00	2,061.49	62,938.51	3.2%

### 539 Lifeguard Operations

522 31 23 000 Lifeguard Worker's Comp	3,000.00	0.00	3,000.00	0.0%
523 55 31 550 LG Uniforms	4,000.00	1,775.88	2,224.12	44.4%

## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

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001 Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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**539 Lifeguard Operations**

523 55 31 551 LG EMS Supplies	1,800.00	0.00	1,800.00	0.0%
523 55 31 552 LG Supplies	2,500.00	2,366.01	133.99	94.6%
523 55 32 560 LG Fuel	6,500.00	11,357.37	(4,857.37)	174.7%
523 55 41 570 LG Accounting	3,000.00	0.00	3,000.00	0.0%
523 55 42 575 LG Signage	5,000.00	708.00	4,292.00	14.2%
523 55 48 590 LG Vehicle Maintenance	15,000.00	1,696.26	13,303.74	11.3%
<b>539 Lifeguard Operations</b>	<b>40,800.00</b>	<b>17,903.52</b>	<b>22,896.48</b>	<b>43.9%</b>

<b>200 Material &amp; Services</b>	<b>795,300.00</b>	<b>395,612.09</b>	<b>399,687.91</b>	<b>49.7%</b>
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**999 Other**

**580 Non Expenditures**

589 99 00 999 Payroll Clearing Account	0.00	(3,033.20)	3,033.20	0.0%
<b>580 Non Expenditures</b>	<b>0.00</b>	<b>(3,033.20)</b>	<b>3,033.20</b>	<b>0.0%</b>

**597 Interfund Transfers Out**

597 00 00 300 Transfer to Capital Fund	290,000.00	0.00	290,000.00	0.0%
<b>597 Interfund Transfers Out</b>	<b>290,000.00</b>	<b>0.00</b>	<b>290,000.00</b>	<b>0.0%</b>

**999 Ending Balances**

508 31 00 001 Contingency	570,000.00	0.00	570,000.00	0.0%
508 51 00 001 Ending Balance	661,733.00	0.00	661,733.00	0.0%
<b>999 Ending Balances</b>	<b>1,231,733.00</b>	<b>0.00</b>	<b>1,231,733.00</b>	<b>0.0%</b>

<b>999 Other</b>	<b>1,521,733.00</b>	<b>(3,033.20)</b>	<b>1,524,766.20</b>	<b>0.2%</b>
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<b>Fund Expenditures:</b>	<b>5,455,416.00</b>	<b>1,857,134.96</b>	<b>3,598,281.04</b>	<b>34.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>3,499,012.68</b>		
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## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

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300 Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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### 308 Beginning Balances

308 51 00 300 Beginning Balance	302,000.00	265,682.81	36,317.19 88.0%
308 Beginning Balances	302,000.00	265,682.81	36,317.19 88.0%

### 330 Grant Revenue

334 02 40 300 AFG Grant proceeds	482,600.00	0.00	482,600.00 0.0%
334 02 70 300 Seismic Grant	1,300,000.00	0.00	1,300,000.00 0.0%
330 Grant Revenue	1,782,600.00	0.00	1,782,600.00 0.0%

### 360 Other Revenues

361 11 00 300 Investment Interest	0.00	0.00	0.00 0.0%
360 Other Revenues	0.00	0.00	0.00 0.0%

## 300 Capital

### 390 Non-Revenues

391 22 00 300 Loan proceeds	1,500,000.00	0.00	1,500,000.00 0.0%
390 Non-Revenues	1,500,000.00	0.00	1,500,000.00 0.0%

### 397 Interfund Transfers In

397 00 00 300 Transfer in from General Fund	290,000.00	0.00	290,000.00 0.0%
397 Interfund Transfers In	290,000.00	0.00	290,000.00 0.0%

<b>300 Capital</b>	<b>1,790,000.00</b>	<b>0.00</b>	<b>1,790,000.00 0.0%</b>
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<b>Fund Revenues:</b>	<b>3,874,600.00</b>	<b>265,682.81</b>	<b>3,608,917.19 6.9%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining
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## 300 Capital

### 594 Capital Expenditures

594 22 64 100 Thermal Imagers	486,800.00	0.00	486,800.00 0.0%
594 41 60 300 Other Capital Expenditures	300,000.00	308,000.00	(8,000.00) 102.7%
594 50 62 100 Seismic	1,300,000.00	0.00	1,300,000.00 0.0%
594 50 62 101 Station addition	1,500,000.00	0.00	1,500,000.00 0.0%
594 55 64 100 Lifeguard equipment	5,000.00	0.00	5,000.00 0.0%
594 60 63 100 Apparatus Upgrades	20,000.00	11,149.94	8,850.06 55.7%
594 Capital Expenditures	3,611,800.00	319,149.94	3,292,650.06 8.8%

### 999 Ending Balances

508 51 00 300 Ending Fund balance	262,800.00	0.00	262,800.00 0.0%
999 Ending Balances	262,800.00	0.00	262,800.00 0.0%

## 2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 19:50:28 Date: 01/06/2026

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300 Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>300 Capital</b>	<b>3,874,600.00</b>	<b>319,149.94</b>	<b>3,555,450.06</b>	<b>8.2%</b>
<b>Fund Expenditures:</b>	<b>3,874,600.00</b>	<b>319,149.94</b>	<b>3,555,450.06</b>	<b>8.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(53,467.13)</b>		

## 2026 BUDGET POSITION TOTALS

Cannon Beach Rural Fire Protection Distri

Months: 01 To: 06

Time: 19:50:28

Date: 01/06/2026

Page: 8

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001	5,455,416.00	5,356,147.64	98.2%	5,455,416.00	1,857,134.96	34%
300	3,874,600.00	265,682.81	6.9%	3,874,600.00	319,149.94	8%
	<u>9,330,016.00</u>	<u>5,621,830.45</u>	<u>60.3%</u>	<u>9,330,016.00</u>	<u>2,176,284.90</u>	<u>23.3%</u>

# CHECK REGISTER

Cannon Beach Rural Fire Protection District

Time: 19:52:31 Date: 01/06/2026

12/01/2025 To: 12/31/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
786	12/02/2025	Payroll	1	EFT		3,341.29	
787	12/02/2025	Payroll	1	EFT		2,107.68	
788	12/02/2025	Payroll	1	EFT		223.84	
789	12/02/2025	Payroll	1	EFT		229.84	
790	12/02/2025	Payroll	1	EFT		2,296.99	
791	12/02/2025	Payroll	1	EFT		1,667.15	
792	12/02/2025	Payroll	1	EFT		653.52	
793	12/02/2025	Payroll	1	EFT		2,927.35	
794	12/02/2025	Payroll	1	EFT		1,229.02	
795	12/02/2025	Payroll	1	EFT		448.68	
796	12/02/2025	Payroll	1	EFT		752.34	
797	12/02/2025	Payroll	1	EFT		3,197.73	
798	12/02/2025	Payroll	1	EFT		185.53	
799	12/02/2025	Payroll	1	EFT		223.84	
800	12/02/2025	Payroll	1	EFT		421.37	
801	12/02/2025	Payroll	1	EFT		4,746.33	
802	12/02/2025	Payroll	1	EFT		223.84	
803	12/02/2025	Payroll	1	EFT		3,419.32	
804	12/02/2025	Payroll	1	EFT		3,911.94	
805	12/02/2025	Payroll	1	EFT		2,425.77	
806	12/02/2025	Payroll	1	EFT		2,222.63	
807	12/02/2025	Payroll	1	EFT		1,039.18	
808	12/02/2025	Payroll	1	EFT		2,710.36	
809	12/02/2025	Payroll	1	EFT		229.85	
810	12/10/2025	Payroll	1	EFT	INTERNAL REVENUE SERVICE	14,464.84	941 Deposit for Pay Cycle(s) 12/02/2025 - 12/02/2025
811	12/10/2025	Payroll	1	EFT	OREGON DEPARTMENT OF REVENUE	3,991.00	Pay Cycle(s) for OR Tax: 12/02/2025 - 12/02/2025
812	12/12/2025	Payroll	1	0	PERS	35,571.41	
813	12/12/2025	Payroll	1	0	PERS	7,122.10	
814	12/01/2025	Payroll	1	0	PERS	480.67	PERS Redirect
815	12/15/2025	Claims	1	EFT	US BANK	125.46	Bank Fees
816	12/16/2025	Claims	1	EFT	AIRGAS	179.05	INV 5521210454
817	12/16/2025	Claims	1	EFT	FIRST DUE		Invalid ACH
818	12/16/2025	Claims	1	EFT	HR ANSWERS	472.50	INV -108847
819	12/16/2025	Claims	1	EFT	L.N. CURTIS AND SONS	1,591.77	INV 977709
820	12/11/2025	Claims	1	EFT	PACIFIC ALARM SYSTEMS	340.20	INV 564460
821	12/10/2025	Claims	1	EFT	PACIFIC POWER	1,217.76	Inv SUNSET BLVD; INV ARCH CAPE
822	12/17/2025	Claims	1	EFT	NHTS. INC ALLRED FIRE TESTING & REPAIR		Failed ACH on 12.17.25.
823	12/17/2025	Claims	1	EFT	BRIDLEE MOUNTAIN FIRE APPARATUS		Failed ACH on 12.17.25.
824	12/17/2025	Claims	1	EFT	RADIO COMMUNICATIONS SERV COMPLETE WIRELESS SOLUTIONS		Failed ACH on 12.17.25.
825	12/18/2025	Claims	1	EFT	DOC'S AUTO REPAIR,LLC	1,845.36	INV 8172,8194,8181
827	12/18/2025	Claims	1	EFT	SPRINGBROOK	14,446.25	INV 000856B,000950B,000951B,00095 2B,000953B
830	12/17/2025	Payroll	1	EFT		85.96	November Vol Comp
831	12/17/2025	Payroll	1	EFT		8.38	November Vol Comp
832	12/17/2025	Payroll	1	EFT		66.58	November Vol Comp
833	12/17/2025	Payroll	1	EFT		646.68	November Vol Comp
834	12/17/2025	Payroll	1	EFT		91.95	November Vol Comp
835	12/17/2025	Payroll	1	EFT		85.96	November Vol Comp
836	12/17/2025	Payroll	1	EFT		197.36	November Vol Comp
837	12/17/2025	Payroll	1	EFT		91.94	November Vol Comp
838	12/17/2025	Payroll	1	EFT		21.06	November Vol Comp

# CHECK REGISTER

Cannon Beach Rural Fire Protection District

Time: 19:52:31 Date: 01/06/2026

12/01/2025 To: 12/31/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
839	12/17/2025	Payroll	1	EFT		56.09	November Vol Comp
840	12/17/2025	Payroll	1	EFT		197.35	November Vol Comp
841	12/17/2025	Payroll	1	EFT		342.54	November Vol Comp
842	12/17/2025	Payroll	1	EFT		160.57	November Vol Comp
843	12/17/2025	Payroll	1	EFT		21.06	November Vol Comp
844	12/17/2025	Payroll	1	EFT		239.14	November Vol Comp
845	12/17/2025	Payroll	1	EFT		192.34	November Vol Comp
846	12/17/2025	Payroll	1	EFT		520.74	November Vol Comp
847	12/17/2025	Payroll	1	EFT		359.93	November Vol Comp
848	12/17/2025	Payroll	1	EFT		123.76	November Vol Comp
849	12/17/2025	Payroll	1	EFT		345.97	November Vol Comp
850	12/20/2025	Payroll	1	EFT		258.47	
851	12/20/2025	Payroll	1	EFT		3,375.90	
852	12/20/2025	Payroll	1	EFT		2,107.68	
853	12/20/2025	Payroll	1	EFT		853.61	
854	12/20/2025	Payroll	1	EFT		777.36	
855	12/20/2025	Payroll	1	EFT		637.35	
856	12/20/2025	Payroll	1	EFT		629.14	
857	12/20/2025	Payroll	1	EFT		2,495.21	
858	12/20/2025	Payroll	1	EFT		2,262.28	
859	12/20/2025	Payroll	1	EFT		448.66	
860	12/20/2025	Payroll	1	EFT		2,927.15	
861	12/20/2025	Payroll	1	EFT		1,229.03	
862	12/20/2025	Payroll	1	EFT		448.66	
863	12/20/2025	Payroll	1	EFT		944.18	
864	12/20/2025	Payroll	1	EFT		3,087.31	
865	12/20/2025	Payroll	1	EFT		448.68	
866	12/20/2025	Payroll	1	EFT		223.85	
867	12/20/2025	Payroll	1	EFT		5,079.21	
868	12/20/2025	Payroll	1	EFT		140.88	
869	12/20/2025	Payroll	1	EFT		448.68	0
870	12/20/2025	Payroll	1	EFT		3,825.25	
871	12/20/2025	Payroll	1	EFT		3,911.65	
872	12/20/2025	Payroll	1	EFT		3,253.78	
873	12/20/2025	Payroll	1	EFT		2,462.93	
874	12/20/2025	Payroll	1	EFT		653.51	
875	12/20/2025	Payroll	1	EFT		3,175.95	
876	12/20/2025	Payroll	1	EFT		458.67	
877	12/19/2025	Claims	1	EFT	WILLIAM COTE		Duplicate entry
879	12/11/2025	Claims	1	EFT	WILLIAM COTE	2,850.00	Inv nov training with greg
881	12/11/2025	Claims	1	EFT	JACKSON & SON OIL,INC	1,039.20	INV 111573
883	12/06/2025	Claims	1	EFT	VERIZON BUSINESS	486.03	INV 6129282887
885	12/11/2025	Claims	1	EFT	SPECIAL DISTRICTS INS. SDIS	22,352.56	INV JAN PREMIUM
887	12/11/2025	Claims	1	EFT	PALADIN BACKGROUND SCREENING	51.00	INV 7106
889	12/06/2025	Claims	1	EFT	NW NATURAL	266.56	INV 5667-1 DEC
890	12/11/2025	Claims	1	EFT	DMT AUTO PARTS	353.54	INV 921-676558,674316,674315,67420 4
891	12/11/2025	Claims	1	EFT	LOCAL GOVERNMENT LAW GROUP	819.00	INV 73345
892	12/11/2025	Claims	1	EFT	STEVE'S MAINTENANCE	90.00	INV 812717
899	12/26/2025	Claims	1	EFT	AIRGAS	365.72	INV 9167675611
900	12/26/2025	Claims	1	EFT	NHTS. INC ALLRED FIRE TESTING & REPAIR	4,542.10	INV 52125
901	12/26/2025	Claims	1	EFT	BRIDLEE MOUNTAIN FIRE APPARATUS	300,000.00	Purchase of engine
902	12/26/2025	Claims	1	EFT	RADIO COMMUNICATIONS SERV COMPLETE WIRELESS SOLUTIONS	6,062.83	INV S098970
903	12/26/2025	Claims	1	EFT	FIRST DUE	10,010.00	INV 6459

# CHECK REGISTER

Cannon Beach Rural Fire Protection District

Time: 19:52:31 Date: 01/06/2026

12/01/2025 To: 12/31/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
906	12/26/2025	Claims	1	EFT	JACKSON & SON OIL,INC	3,577.68	INV 51564
907	12/26/2025	Claims	1	EFT	GREG MUNN	4,995.00	INV Nov 2025
910	12/17/2025	Claims	1	EFT	CANNON BEACH DESIGN CO.	852.50	INV 1142, 1143
912	12/24/2025	Payroll	1	EFT	INTERNAL REVENUE SERVICE	17,095.49	941 Deposit for Pay Cycle(s) 12/17/2025 - 12/17/2025; 941 Deposit for Pay Cycle(s) 12/20/2025 - 12/20/2025
913	12/24/2025	Payroll	1	EFT	OREGON DEPARTMENT OF REVENUE	4,993.00	Pay Cycle(s) for OR Tax: 12/17/2025 - 12/17/2025; Pay Cycle(s) for OR Tax: 12/20/2025 - 12/20/2025
915	12/30/2025	Claims	1	EFT	L CASSIE THOMPSON	5.00	INV 12-23-2025
916	12/30/2025	Claims	1	EFT	RV RESORT OF CANNON BEACH	678.72	INV 24751,24808
917	12/19/2025	Claims	1	EFT	US BANK	27,845.75	November CC
918	12/09/2025	Claims	1	EFT	INTERMEDIA	360.97	MONTHLY PHONE BILL
919	12/29/2025	Payroll	1	0	PERS	340.71	PERS Redirect
923	12/17/2025	Payroll	1	0	QUICKBOOKS PAYROLL SERVICES	130.00	Dec 17 payroll service
926	12/01/2025	Claims	1	EFT	US BANK EQUIPMENT FINANCE	428.77	Novmeber Copier lease
927	12/30/2025	Claims	1	EFT	US BANK EQUIPMENT FINANCE	493.19	December copier lease
928	12/31/2025	Claims	1	EFT	PACIFIC POWER	422.00	November & December Elliot Way
951	12/11/2025	Claims	1	EFT	GALLS	293.50	INV 033215787
826	12/02/2025	Claims	1	10047	OCD PERFORMANCE INC	6,165.00	INV 1346 LIFT KIT AND WHEELS 3267
922	12/04/2025	Payroll	1	10048	QUICKBOOKS PAYROLL SERVICES	120.00	Dec 4 payroll
924	12/24/2025	Payroll	1	10049	INTERNAL REVENUE SERVICE	0.01	Adjusting entry to match bank statement.

001  
300

285,024.98  
306,165.00

	Claims:	415,624.97
	Payroll:	175,565.01

**DATE:** January 6, 2026

**TO:** Board of Directors  
Marc Reckmann, Fire Chief

**FROM:** Greg Munn

**SUBJECT:** Financial System Transition Project Status Update for December 2025

---

## Summary

December work continued transitioning accounts payable processing from BillPay to ACH with the eventual goal to be as close to 100% ACH as possible. Focus for the month was to prepare for the transition of payroll to the district starting with the first payroll in January. This work involved entering banking information for all employees and confirming the accuracy through the prenote process. Verifying account information takes a couple of days each time the verification is requested but it is important to have the information 100% correct for all employees before processing a payroll as one error will halt the entire payroll. Additionally, the first PERS report submitted by the district was completed this month. We are working with PERS to transition the reporting process from individual hand entered data to a system generated report that is uploaded to the PERS website saving a tremendous amount of time and virtually eliminating the risk of errors.

## January Deliverables

January's focus is to run payroll for the first time using the Springbrook software. Associated work includes making state and federal payroll deposits and further automation of PERS reporting. Concurrently we'll be working on cross training district staff on the ACH payment process.

## Accomplishments

The following transition activities have been completed:

- Provide ongoing operational support including bank reconciliations, financial reporting, AP ACH processing (prenotes and payments).
- Successfully initiate first payroll ACH prenote.
- Research and initiate procedures for bank to pool transfers.
- Make journal entry to correct pay items.
- Initiate first PERS report.
- Prepare for payroll transition to district in January, including tax and PERS payments.
- Continue to work on procedures.

## January Deliverables

Train staff on ACH payment processing for AP and payroll.  
Successfully complete transition of payroll processing from Quickbooks to district software.  
Continue setting up tax and PERS payments and reporting.

## **Future Deliverables and Considerations**

- Develop procedures for all fiscal activities
- Create accounting operations “playbook”
- Enter historical data into Springbrook
- Review Board fiscal policies
- Review chart of accounts
- Review financial policies, forecasts, reserves

## **Risks/Issues**

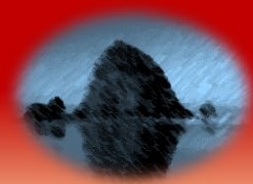
None at this time.



# Cannon Beach

## Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110  
(503) 436-2949 · EMERGENCY DIAL 9-1-1



### December 2025 Call Statistics

Calls for service by month/year:

	2021	2022	2023	2024	2025
January	47	41	29	56	52
February	33	32	30	41	56
March	28	36	45	49	54
April	44	40	55	46	62
May	49	49	54	65	72
June	52	45	61	66	69
July	67	75	95	107	88
August	60	82	74	89	105
September	26	81	64	67	75
October	58	47	49	41	50
November	32	38	41	62	52
December	36	68	50	81	51
<b>TOTAL for TYD</b>	<b>532</b>	<b>634</b>	<b>647</b>	<b>770</b>	<b>786</b>

ANSWERS	# INCIDENTS	% of Total
<b>Is this tourism related? December 2025</b>		
No	23	45.10%
Yes	28	54.90%

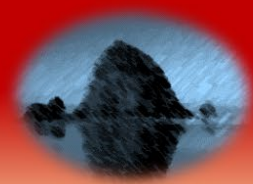
ANSWERS	# INCIDENTS	% of Total
<b>Is this tourism related? Year 2025</b>		
No	362	46.06%
Yes	424	53.94%



# Cannon Beach

## Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110  
(503) 436-2949 · EMERGENCY DIAL 9-1-1



MAJOR INCIDENT TYPE DECEMBER 2025	# INCIDENTS	% of TOTAL
Fires	1	1.96%
Overpressure rupture, explosion, overheating - no fire		0.00%
Rescue & Emergency Medical Service	29	56.86%
Hazardous Condition (No Fire)		0.00%
Service Call	9	17.65%
Good Intent Call	5	9.80%
False Alarm & False Call	7	13.73%
Severe Weather & Natural Disaster		0.00%
<b>TOTAL</b>	<b>51</b>	<b>100.00%</b>

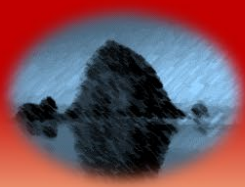
MAJOR INCIDENT TYPE	YEAR 2025	# INCIDENTS	% of TOTAL
Fires		25	3.18%
Overpressure rupture, explosion, overheating - no fire			0.00%
Rescue & Emergency Medical Service		417	53.05%
Hazardous Condition (No Fire)		40	5.09%
Service Call		149	18.96%
Good Intent Call		109	13.87%
False Alarm & False Call		46	5.85%
Severe Weather & Natural Disaster			0.00%
<b>TOTAL</b>		<b>786</b>	<b>100.00%</b>



# Cannon Beach

## Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110  
(503) 436-2949 · EMERGENCY DIAL 9-1-1



RESPONSE AREA	DECEMBER 2025	# INCIDENTS	% of Total
Arch Cape		6	12%
Falcon Cove			0%
Other		3	6%
Cannon Beach		34	67%
Hamlet		8	16%

RESPONSE AREA	YEAR 2025	# INCIDENTS	% of Total
Arch Cape		115	15%
Falcon Cove		15	2%
Other		41	5%
Cannon Beach		551	70%
Hamlet		64	8%

PSAP Call Date/Time	Last Unit Cleared Date/Time	Incident Number	Dispatched Incident Type	Actual Incident Type Found (NFIRS)
12/1/2025 11:21	12/1/2025 13:34	CBFD2025-0736	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/1/2025 19:26	12/1/2025 20:24	CBFD2025-0737	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/2/2025 12:18	12/2/2025 12:45	CBFD2025-0738	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/2/2025 22:31	12/2/2025 23:02	CBFD2025-0739	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/3/2025 11:13	12/3/2025 11:33	CBFD2025-0740		743 - Smoke detector activation, no fire - unintentional
12/4/2025 16:21	12/4/2025 16:43	CBFD2025-0741	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/8/2025 17:11	12/8/2025 17:23	CBFD2025-0742	PUB-PUBLIC ASSIST	551 - Assist police or other governmental agency
12/8/2025 20:58	12/8/2025 21:19	CBFD2025-0743	PUB-PUBLIC ASSIST	551 - Assist police or other governmental agency
12/9/2025 11:01	12/9/2025 11:21	CBFD2025-0744		353 - Removal of victim(s) from stalled elevator
12/9/2025 15:48	12/9/2025 16:16	CBFD2025-0745		745 - Alarm system activation, no fire - unintentional
12/9/2025 18:50	12/9/2025 19:31	CBFD2025-0746	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/12/2025 11:50	12/12/2025 12:05	CBFD2025-0747		321 - EMS call, excluding vehicle accident with injury
12/12/2025 12:29	12/12/2025 13:05	CBFD2025-0748		324 - Motor vehicle accident with no injuries.
12/12/2025 17:38	12/12/2025 18:00	CBFD2025-0749		611 - Dispatched & canceled en route
12/12/2025 20:02	12/12/2025 21:10	CBFD2025-0750		551 - Assist police or other governmental agency
12/13/2025 11:16	12/13/2025 11:47	CBFD2025-0751	ALRF-FIRE ALARM ACTIVATION	743 - Smoke detector activation, no fire - unintentional
12/13/2025 13:29	12/13/2025 13:56	CBFD2025-0752		611 - Dispatched & canceled en route
12/14/2025 11:02	12/14/2025 11:28	CBFD2025-0753	EMS-EMS	311 - Medical assist, assist EMS crew
12/14/2025 12:30	12/14/2025 12:58	CBFD2025-0754	ST2-STRUC FIRE 2ND	571 - Cover assignment, standby, moveup
12/14/2025 20:40	12/14/2025 21:30	CBFD2025-0755	*MVA-MOTOR VEH ACCIDENT	322 - Motor vehicle accident with injuries
12/16/2025 10:39	12/16/2025 11:05	CBFD2025-0756	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/17/2025 2:19	12/17/2025 2:40	CBFD2025-0757	PUB-PUBLIC ASSIST	551 - Assist police or other governmental agency
12/17/2025 2:20	12/17/2025 2:22	CBFD2025-0758	ALRF-FIRE ALARM ACTIVATION	611 - Dispatched & canceled en route
12/17/2025 3:22	12/17/2025 3:43	CBFD2025-0759	PUB-PUBLIC ASSIST	551 - Assist police or other governmental agency
12/17/2025 8:11	12/17/2025 8:41	CBFD2025-0760	PUB-PUBLIC ASSIST	551 - Assist police or other governmental agency
12/17/2025 12:35	12/17/2025 12:46	CBFD2025-0761	PUB-PUBLIC ASSIST	735 - Alarm system sounded due to malfunction
12/17/2025 15:21	12/17/2025 15:54	CBFD2025-0762	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/17/2025 16:47	12/17/2025 17:24	CBFD2025-0763	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/17/2025 16:48	12/17/2025 17:05	CBFD2025-0764	PUB-PUBLIC ASSIST	622 - No incident found on arrival at dispatch address
12/18/2025 9:59	12/18/2025 10:40	CBFD2025-0765	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/19/2025 11:57	12/19/2025 12:22	CBFD2025-0766		324 - Motor vehicle accident with no injuries.
12/19/2025 12:23	12/19/2025 13:29	CBFD2025-0767		322 - Motor vehicle accident with injuries
12/19/2025 17:51	12/19/2025 18:50	CBFD2025-0768	*CHIMNEY-Chim Fire	114 - Chimney or flue fire, confined to chimney or flue
12/20/2025 12:51	12/20/2025 13:44	CBFD2025-0769	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/20/2025 18:20	12/20/2025 18:54	CBFD2025-0770	ODOR-ODOR GAS/SMOKE/CHEMICAL	736 - CO detector activation due to malfunction
12/20/2025 21:03	12/20/2025 21:43	CBFD2025-0771	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/21/2025 6:04	12/21/2025 6:34	CBFD2025-0772	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/22/2025 7:28	12/22/2025 8:04	CBFD2025-0773	*MVA-MOTOR VEH ACCIDENT	324 - Motor vehicle accident with no injuries.

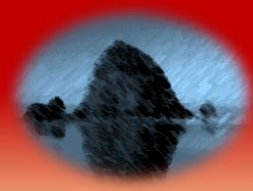
PSAP Call Date/Time	Last Unit Cleared Date/Time	Incident Number	Dispatched Incident Type	Actual Incident Type Found (NFIRS)
12/22/2025 7:48	12/22/2025 8:04	CBFD2025-0774		324 - Motor vehicle accident with no injuries.
12/22/2025 20:37	12/22/2025 21:10	CBFD2025-0775		551 - Assist police or other governmental agency
12/25/2025 15:20	12/25/2025 16:21	CBFD2025-0776	WLFR-WELFARE CHECK	321 - EMS call, excluding vehicle accident with injury
12/25/2025 15:24	12/25/2025 16:06	CBFD2025-0777	PUB-PUBLIC ASSIST	341 - Search for person on land
12/25/2025 17:25	12/25/2025 17:56	CBFD2025-0778	*MVA-MOTOR VEH ACCIDENT	551 - Assist police or other governmental agency
12/26/2025 15:42	12/26/2025 16:15	CBFD2025-0779	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/27/2025 16:01	12/27/2025 17:01	CBFD2025-0780		322 - Motor vehicle accident with injuries
12/29/2025 9:06	12/29/2025 9:43	CBFD2025-0781	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/29/2025 20:11	12/29/2025 20:39	CBFD2025-0782	EMS-EMS	321 - EMS call, excluding vehicle accident with injury
12/30/2025 14:46	12/30/2025 15:04	CBFD2025-0783		321 - EMS call, excluding vehicle accident with injury
12/30/2025 18:01	12/30/2025 18:16	CBFD2025-0784		622 - No incident found on arrival at dispatch address
12/31/2025 12:50	12/31/2025 13:05	CBFD2025-0785	ALRF-FIRE ALARM ACTIVATION	743 - Smoke detector activation, no fire - unintentional
12/31/2025 13:01	12/31/2025 13:12	CBFD2025-0786	PUB-PUBLIC ASSIST	745 - Alarm system activation, no fire - unintentional



# Cannon Beach

## Rural Fire Protection District

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## Project update 1/8/2026

### Project:

Assistance to Firefighter Grant (AFG)

### Description:

Annual grant process. This is how we get a lot of our capital needs taken care of. 2024-25 cycle applied for 5 grants received 2. Not sure there will be a 2025-26 cycle.

- Turnouts for volunteers who do not have sets currently fitted to them.
  - Approved
  - Started ordering
- Turnout washer and dryer approved for Hamlet

### Project:

Arch Cape addition

### Description:

Living quarters additions south side of the building in conjunction with Seismic upgrade grant. Also build 30X50 pole barn on northeast corner of property to house lifeguard and other equipment.

### Status:

Seismic grant was awarded for 1.3M. Selected WRK as architect/engineer and Cove Built as CM/GC. Began working on financing been approved for consideration of low interest loan through Business Oregon for project.

### Project:

Lifeguard Tower Replacement

### Description:

The current tower was built in 1984. It has been repaired many times but has come to the point that it is past repairable. With the increase in the lifeguard program, it is the plan to move to a 2-tower system.

### Status:

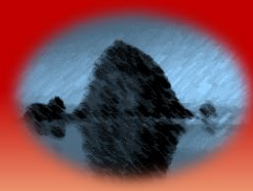
The cost of 2 towers is in excess of \$150,000. While looking at grants it was found that most grants that would help with this want to see efforts put into raising the funds. The firefighter's association as a 501c3 organization has started a GoFundMe account for this project. The City of Cannon Beach also expressed



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interest in helping. It is the intent to work through FY25-26 securing the funds and plan the purchase in the FY26-27 budget year. Have secured over \$100,000 from grants and donations. Was recommended from Tourism and Arts to give \$60,000 to project. Will be at Council meeting on January 13<sup>th</sup> to present and answer questions. Towers have been ordered.

### **Project:**

Arch Cape Engine replacement

### **Description:**

The 2006 GMC/E-One engine is due for replacement, budgeted in the capital plan and \$525,000. Found would be closer to \$630,000 for replacement. Started looking at used type 3/1 engines.

### **Status:**

DC Jason Smith and FF Kevin Slater have looked a few engines and made the recommendation to the board in November to move forward with the purchase of a 2018 Freightliner/Rosenbauer engine. The resolution was approved in December. While waiting for the required repairs to be completed on that engine, another engine of similar design came available through the same broker. The first week of January DC Smith and FF Slater flew Nevada to look at this engine. DC Smith and FF Slater feel that this engine is better suited for our needs. The cost is the same and all other factors are same. There is one mechanical issue that is being investigated and are waiting for information. At this time, we have committed to purchase either the original 2018 Freightliner or the 2014 international. If the mechanical issue on the 2014 International is repaired then we will be moving forward with that engine and will bring an amendment to the for the resolution in February, otherwise we will be moving forward with the 2018 Freightliner. They will deliver the engine and pick up the 2006 GMC/E-One.