



Cannon Beach

Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110
(503) 436-2949 · EMERGENCY DIAL 9-1-1

BOARD MEETING MINUTES – JAN.9TH,2023

Board may go into Executive Session per ORS 192.660 as needed

General:

Date:	January 9 th ,2023
Time:	18:00 hours (6:00 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:00 (6:00 pm)
Adjourned Time:	20:10 (8:10 pm)

Attendees:

<input checked="" type="checkbox"/> Bob Cerelli (President)	<input checked="" type="checkbox"/> Greg Bell (VP) zoom	<input checked="" type="checkbox"/> Rick Gardner (Treasurer) zoom
<input checked="" type="checkbox"/> Jason Smith (DC)	<input checked="" type="checkbox"/> Dave Herman (Member)	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input checked="" type="checkbox"/> Karen Apple (minutes)	<input checked="" type="checkbox"/> Bob Heymann	<input checked="" type="checkbox"/> Bill Cotes (CPA) Zoom

Call to Order:

The Cannon Beach RFPD Board meeting for Jan 9th,2023, was called to order at 1800 hours (6:00 pm) by Bob Cerelli

Roll Call:

Board Members present were Bob Cerelli, Bob Heymann, Dave Herman, Rick Gardner, Greg Bell

Changes to Agenda:

None.

Public Comment:

None.

December 12th, 2022 Board Meeting Minutes Approval:

December 12th, 2022 Minutes: Dave Hermann moved to approve the minutes. It was seconded by Bob Heymann All were in favor, none opposed, and the motion carried.

Treasurer's Report -The treasure's report was read and written by Bill Cote. Highlights are summarized below in Bill's Report.

Bills – None

Correspondence – None

Monthly review of board policies – None this month

Call response – * see graph in agenda.

Of the 68 calls counted 66 others were duty officer only. Of those calls – renamed to Engine calls, from Fire calls, One rope rescue with great response from everyone at Hug Point. Did have mutual aids every one of them was staffed

38 of the incidents were non-property owners and non-residents which is 56%.

30 of those calls were from Residents or property owners which is 44%

24 calls were due to windstorms, if those were removed, tourism calls would have accounted for 86% of the December calls.

Civil Service Commission -. No meeting this month.



Executive session for Annual review of Fire Chief and renewal of contract – “recorded only” 6:15 pm started recording. Recording of the Board meeting started back at 6:55 pm

Dave made a Motion to accept the end of 2022 review seconded by Bob Heymann, all in favor

Old Business:

- **Strategic Plan**

Goals- Need discussion on where we want 2023 goals to go, The Chief thinks many of the 2022 goals are still valid to continue in 2023. Chief felt like this year’s goals were a challenge for him only because we are still working on the goals from 2022. Rick had a comment on the community goal, Rick would like to have something about community engagement and buy-in on the strategy. Getting an agreement on the financial. The idea of only having one levy. No other comments on this topic.

Staffing – The update on the hiring plan, and scope of service. Bob went over his graph and the gold standard. Greg asked why we are not a 5 on the Structure Fire in the graph. Bob mentioned do we even have the amount of manpower that we need. 4 people versus 10 people. The Chief talked about skill set versus staffing. The Chief stated skill set we can get there but it all comes down to staffing. Dave asked if all our staff will be trained for rope and surf rescue. Jason stated Yes that will be done on all our full-time firefighters. Jason talked about Skis in the water and rope rescue. Jason stated If anyone on the team says it’s not safe then it is a no go until the coast guard or seaside is there to help, same; with rope, we need to be sure there is a rope tech, or no one goes over. Jason, Shaunna, and Kevin are the only ones that are fully trained to go into the water and one spotter. We would always like 2 at a time in the water. Greg asked Jason when we have a water rescue is the coast guard notified Yes Jason stated. The chief stated coast guard only has one staffed helicopter at this time. Bob stated that he would like to propose that moving forward. Bob asked if any ques and Rick stated he would like to know if this is the future we would like to be at. Does this match our staffing plan, Chief stated Yes it does.

- **Volunteer housing – Arch Cape** the Chief would like to go over some housing ideas as follows, is there room to add to the station? Is that going to be the best move? Chief feels like this is going to be a long discussion with this. He would like to clear up volunteer housing at Arch Cape that is where we need to focus because that is where we are lacking. Rick has a lot of concerns about the housing and the chief has had discussions with arch cape

residents and they are not happy. The chief next steps are what is the cost of housing and building. Chief was given the chance to do a housing grant. Chief would like to move forward with that grant. Bob likes the idea of adding a wing to the current building there. Chief knows that almost everyone in Arch Cape is happier with that idea. Rick likes the idea of the grant. Rick asked if there is an option of having an office in Arch Cape and the chief feels like the new Fire Marshal will be a better fit to put down there during the day. Chief feels like if we can get housing, we can have 2 or 3 people down there around the clock. Behind the bays and conference room is where we could add an add-on to the current building. There is 60 ft from the edge of the building to the property line. so, we would have 30 ft to work with. Dave asked about our budget and do we have the money. Chief stated he is proposing to do a lodging tax. It will affect Arch Cape Cannon Beach and Gearhart. Rick asked if we are getting any of the 10%, no we are not getting any of it and Bob doesn't understand that. Before we add a tax, try to get some of the already taxed. Dave asked if this is the same as CB lodge. Bob asked about the RV park and if there had been a discussion about having housing there. Dave asked if anyone is opposed to housing in Arch Cape. No one is against the housing.

- **Banking Changes** - We have started using bill pay, which is working well. We still need to close out Columbia bank. Rick will close out the checking this week at Columbia bank

New Business –

- **Award of CM/GC for seismic upgrades** – The Chief went over meetings and interviews applications for the CM/GC for the seismic grant. Staff recommends the board award bid to CB Construction. We will have to do a supplemental budget as this was awarded after the budget was complete and The Chief did not budget for this grant. Chief was not impressed with Obrien Construction.

Bob stated he was not in favor of this project from the beginning and stated he has said this from the start. He does not want to tear the building apart. He feels like the CB construction guys are just not ready to work in Cannon Beach and Obrien Construction he is not happy with going with them either. Bob is stepping out of this project and not voting since his son works for Obrien. Rick asked if Bob is not for this project and Bob stated yes, he is not for this. He is fine with doing siding on the exterior but nothing else. Bob feels like we need to focus on the Bays and not any of the offices. The weak part is the bay and bay doors stated Bob. Greg asked if this is an all-or-nothing job. Chief stated yes that is correct it is all or nothing. Bob knows what is going to happen, they are going to start tearing into the job and it will end up being a mess with everything torn apart including areas that don't need to be updated. Bob is not voting on this project.

Greg asked if we don't do it what will that look like? If we have a disaster and don't move forward with the project, will we be in trouble? Chief feels like maybe he overstepped in the beginning and didn't get a full picture from the board in the beginning. Chief feels like there are many benefits in

moving forward with the original plan of using the grant and starting this project. Greg asked if we are for sure it was all or nothing and Chief stated Yes, it is.

Rick asked what if we don't like either contractor? Chief stated we go back out and do it again. Jason stated he feels like Obrien should have had a project manager here during the meeting and there was not. CB construction, Jason felt like they were super excited, but they had no experience here on the Oregon Coast, he feels like they will go above and beyond since their name is on the line. CB construction has done a lot of work in the valley and Eastern Oregon. Dave stated our options are to either pick Obrien or CB construction or go back out and look for others, correct? Bob made sure that everyone knows he is stepping back on this. Rick asked does Obrien even want the work. Chief stated when both companies did the walk-through Obrien knew nothing about the project and it seemed like not, but CB construction had done their homework. Bob did state that staging is not available on site. We have nothing to offer on that. Jason stated Tolavana would be the closest spot-on Gower but that is CB Constructions issue, and they will need to work on where they would like that to be. stated the chief.

Chief asked Jason who would he choose, and Jason stated CB construction would be his choice. Dave asked where Obrien is from, and he is originally from Portland. The son came down here to start building. Chief asked where do we go from here? Bob stated if we need to decide tonight then our options are CB Construction or Obrien Construction. Greg asked what happens if we decline and the chief stated we would lose the Grant altogether which is 20K. But the work still needs to be done so if we wait, we lose the grant and then pay out of pocket when we do start the work on this project that will need to be done.

Bob stated the building will be torn apart. Jason asked whom we are going with, In area people or out-of-area people. Chief feels like CB construction will be in the area because they have 2 others, they are doing close by. Greg asked if anyone on the coast has done this.? Chief stated there are 4 going through the same process at this point. Chief stated this needs to be finished by Sept 2024. Bob asked does anyone feel like they are comfortable enough to make a motion to move forward. Greg wants to know other options. it was asked if that is enough time to finish this project. Dave asked how long these projects typically take, and the chief stated one year.

- [Dave made a motion to award it to CB and Bob H seconded.](#) Bob C is not voting, everyone is in favor. Awarded to CB Construction

Chief's Report: Significant calls and projects, Ice and windstorm created multiple calls. The Chief went over his graph on the calls.

Strategic Plan

Staffing, we are still waiting on the OSFM grant to come through. We did send out the job offers to begin January 18, 2023. 4 Weeks training and then Feb.18th start up

Grants, Radios, and chargers were installed. Waiting on the next order of radios (base station installed) More of the radios have arrived and are being installed.

AFG Grant application –

Fill station and fit tester (awarded)

Hamlet turnouts and air compressor (awarded)

SCBAs and Engine for Elsie (engine awarded)

Next year opens on January 9th, 2024

Seismic Grant: 1.9M awarded for station Approve of architect and recommend award bid to CB Construction. The Chief went over applying for the regional marking position (Gearhart, Hamlet, and Cannon Beach) Gearhart hosted. Station improvement and building grant coming soon from FEMA. We will be working with our architect to get a budget to expand the station for offices and sleeping quarters. The radio system chief is working on a county radio study. The Chief will be having a meeting with the City of Seaside for IGA for dispatch services. The rescue is ordered through cascade fire. That is on course for delivery in late March. The chief went over the Engine, and we are getting updates from the factory on a target completion of June 2023. The Brush truck is in service and was used during the windstorm.

Building-

Nothing new for the apparatus.

The Chief went over the following meetings-

- County Fire Defense
- City Staff
- City Council
- County Ambulance Service Area Committee

The Chief also went over our recruitment, and we did have one new person join.

The Chief will be on vacation from 1/6-1/8

Our upcoming event - The Award Banquet which is on Feb. 18th at the Chamber Hall

Division Chief's Report: * see DC's Graph in the agenda

Did a lot of training hours. Jason was very happy. Jason took over all the training for the county.

Board of Directors Reports:

- ***Cerelli.*** A lot on our plate right now. He feels like we need to pay attention to what is going on. There is a lot. "Thanks, and pay attention"
- ***Gardner.*** Nothing to report. He is stepping down at this time due to school in Portland Bob H has agreed to step up to be treasurer The transition will be done this month. Made a motion to move to transition from Rick to Bob H and use the month of Jan to be full in Feb. Dave seconded the motion all in favor.
- ***Herman.*** Dave would like the board to start thinking about incentives for XXX
- ***Bell.*** Nothing to report.
- ***Public.*** Nothing.

Good of the Order/Public Comment:**Adjourn:**

- Adjourned at hours (8:10 pm).
- Next Board meeting, February 13, 2023
- Minutes submitted by Karen Apple

Bob Cerelli, President CBRFPD

Date: