**Cannon Beach Rural Fire Protection District
Board of Directors**

**Regular Meeting – April14th, at 6:00PM**

Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR

**MINUTES**

* **Call to Order**
	+ **Presiding:** Bob Heymann
	+ **Recording Secretary:** Marc Reckmann
	+ **Directors Present:** Heidi Dethloff, Bob Heymann, Jenee Pearce-Mushen, Dave Herman,
	Dave Pietka
	+ **Staff Present:** Marc Reckmann

* **Approve Agenda –**
	+ Dave Pietka made motion; Jenee Pearce-Mushen 2nd
* **Public Comments and Correspondence –**
	+ Positive feedback from annual report
* **Approve previous meeting minutes –**

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| * **Motion**: Approve March 10th, 2025, Regular meeting minutes
 |
| **Moved**: Dave Pietka | **Second**: Jenee Pearce-Mushen | **Approved: 5**-0 |

* **Status Reports**
	+ **Finance** – Attachment A
	+ **Call Response** – Attachment B
	+ **Projects** – Attachment C
	+ **Civil Service** – Attachment D
* **Business Items –**
	+ Adopt Salary Scales for FY25-26
		- Lots of discussion regarding salary study. Board was overly appreciative of Karen hard work on soliciting and organizing the comparable salaries. Board felt that more data was needed to ensure that the Executive Assistant salary matches the job description. Board asked for more research to be done and that they were open to adjusting the scale mid-year if data showed that it needed to be. Board was comfortable with non-exempt staff and the comparable. Board agreed that the non-exempt staff showed low as to other districts and agreed with the adjustment to the FY-25-26 scales as presented as a step to bring inline with comparable. Board agreed with the 2.5% COLA per the CPI-W. Jenne Pearce-Mushen moved to approve presented FY25-26 salary scales, Heidi Dethloff 2nd. Approved 5-0
	+ Resolution 25-01, transfer of funds
		- Dave Pietka moved to approve resolution, Dave Herman 2nd, approved 5-0
	+ Budget Calendar
		- Budget calendar presented
	+ Capital budget 25-26 discussion
		- Discussion of Capital Budget for FY25-26
			* Both the seismic grant and the costs for addition put in budget so that the money is budgeted.
* **Future meeting agenda items - None**
* **Directors Comments –**
	+ Jenee – successful blood drive
* **Meeting adjourned at – 7:34 pm**

