



Cannon Beach

Rural Fire Protection District

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BOARD MEETING MINUTES – FEBRUARY 14, 2022

General:

Date:	February 14, 2022
Time:	18:00 hours (6:00 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:00 (6:00 pm)
Adjourned Time:	20:24 (8:24 pm)

Attendees:

<input checked="" type="checkbox"/> Bob Cerelli (President) Zoom	<input checked="" type="checkbox"/> Greg Bell (VP) Zoom	<input checked="" type="checkbox"/> Rick Gardner (Treasurer)
<input checked="" type="checkbox"/> Jason Smith (DC) Zoom	<input checked="" type="checkbox"/> Dave Herman (Member)	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input type="checkbox"/> Deb DiStasio (Minutes)	<input checked="" type="checkbox"/> Bob Heymann, Zoom	<input checked="" type="checkbox"/> Bill Cotes (CPA) Zoom
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Nicole Bales, Zoom

Call to Order:

The Cannon Beach RFPD Board meeting for February 14, 2022, was called to order at 18:00 hours (6:00 pm) by Board President, Bob Cerelli.

Roll Call:

Board Members present were: Bob Cerelli, Dave Herman, Greg Bell, Bob Heymann and Rick Gardner.

Other attendees were: Marc Reckmann (Fire Chief, CBFD), Jason Smith (Division Chief, CBFD, Zoom), and Bill Cote (CPA).

Changes to Agenda:

None.

Public Comment:

None.

January 10 & 24, 2021 Board Meeting Minutes Approval:

January 10: A couple of typos. Remove comment attributed to Greg, Chief made comment. Deb to make change before signing. Heymann moved to approve the minutes with the change. It was seconded by Bell. All were in favor, none opposed, motion carried.

January 24: Gardner indicated that we had public comment indicating Garry Smith. This should be None. Deb to make correction. **Gardner** moved to approve the minutes with the change. It was seconded by **Herman**. All were in favor, none opposed, motion carried.

Treasurer's Report:

The Treasurer's Report was read as written by Bill Cote. Highlights are summarized below.

- a. **Statement of Net Position (Balance Sheet).** Read by Bill Cote as written and presented.
- b. **General fund:** Read as written and presented. Cote indicated the fiscal year should be around 58% of budget. Gardner asked Bill when he looks at all the categories, does the estimate at the end of the year look good? Bill Cote responded yes. Chief explained the SAFER Grant that we don't spend unless we actually receive the monies. Gardner asked if we book the income as we spend it, and chief responded yes. Chief answered yes to Heymann's question whether it rolls over if not spent every year. Bill indicated we've received all of our tax amount now as well as all the conflag monies except \$20K. Gardner asked if we needed a transfer of funds into the general. Bill indicated we will probably next month.
- c. **Fire Chief fund:** Read as written and presented.
- d. **Cash per Fund:** Read as written and presented. No questions.

Bills:

Bell asked if this is about what our electrical bill runs, and Chief responded yes. Chief added you'll also see money spent for the battery backup at Tolovana Inn.

Correspondence:

Nothing to present.

Monthly review of board policies:

Consolidation underway. None at this time.

Old Business:

- **Volunteer Housing.** Nothing to report.
- **COWs.** Rick Hudson and Chief accompanied the Engineer who physically drove around assessing the current system looking at what we have, what can be upgraded, what works, and what doesn't. Issues found were around oldest components, such as 1985 speakers. It looks like some components haven't been upgraded but think these might be fairly easy to upgrade. The Engineer will provide proposal of what can be upgraded, cost and in phases. Gardner asked clarification on who would manage the overall system. Chief indicated that the city would most likely take over City limit components, and the District would take care of upgrading and maintaining the other two speakers outside city limits. The City would manage the whole system including activating alarms, with perhaps the 911 dispatch being able to activate it as well, making it act like more of a county-wide system. Currently, we're waiting for Engineer's formal report. No payment is expected right now as far as the assessment. Cerelli and Bell indicated we should be pursuing other means to fund the upgrade/maintenance. The belief is that having the sirens is a safety issue and with this designation potentially qualify under other programs for funding.

- **Dispatch Issues.** Nothing's changed except the Fire Chief Kurt Donaldson of Knappa and Chief Reckmann went to Don Bohn and the county and asked to be put on the agenda for county council. He did not want us to do this, and indicated he was going to the talk to the Astoria and Seaside City Managers and Police Departments. The Sheriff's department decided to take lead on it, which is what we want. Heading towards starting consolidation issues, again. Gardner asked if there were any metrics being tracked on this. Chief indicated that they were tracking not just calls and response time but the number of errors (such as wrong location, wrong call type, wrong frequency) experienced. Herman asked if anyone has talked to Medix about contracting, and chief responded he has and that Medix was interested and they're looking at a County-level contract. Bell asked how far out they are in looking at this, and chief indicated about a year and a half.
- **Strategy plan update.** Chief brought up presentation on Volunteer Program. Chief went through presentation that included clarification on position definitions, training hours, and point system for compensation. Gardner asked how long the amount of \$4,000 per month (\$48K per year) for points has been implemented. Chief wasn't sure adding in 2017 they went to point system. Prior to that it was based on hours. Chief clarified that the Firetech's are required to come off the clock to respond to calls. Firetech was started in 2018, starting as special projects. We budget around \$25K a year for this. Cerelli asked how many of each position does Cannon Beach District have. Chief responded we have approximately 6 EMRs, 6 EMTs, 1 EMT Advanced, and one EMT Intermediate. We have 19 active Volunteers. Ten are pretty active.
- **Apparatus and Level of Service Presentation reviewed by Chief Reckmann.** Chief pointed out that this demonstrates we've come a long way on Apparatus. The Top four represent the most expensive purchases and getting on a replacement cycle being critical due to their expense. This includes Apparatus 3225, 3226, 3227, and 3249. Remaining Apparatus listed do not have any statutory requirements, but just penalties in terms of insurance. The 10–15-year cycle is up for interpretation as far as what are the issues they're experiencing, are we having to place a lot of money in them. Going into discussion, it is important to keep in mind that based on ORS, the only requirement of a Fire District is to provide structure fire protection. Wildfire, EMS, Hazmat, and Rescue are all additional responses that the Fire District has chose to provide. We were rated in 2018 by Insurance Service Office (ISO) a rating of 3. Ratings happen approximately every 10 years unless there is significant change in the community. For Cannon Beach businesses to see lower insurance rates, we have to prepare now to retain the rating of 3. Having a Fire Marshal impacts the insurance rates, as does building size, pump capacity, apparatus age, and ladder requirements to building heights. Levels of service were presented and reviewed.

A lot of progress is being made in Surf rescue preparation. Jason Smith, Division Chief, added we wrote a proposal to city that indicated Volunteers staffing beach mid-May from Friday through Saturday (approximately 4 weeks prior to Memorial Day when full-time lifeguards begin) because it's the busiest in the water. Being able to place people at beach will give us ability to prevent drownings. One of the goals during peak times is the ability to cover and protect Indian Beach which has been virtually uncovered. Cerelli asked if the plan was to have someone in the tower, and Chief responded yes someone in the tower and someone(s) on the beach. Cerelli expressed concern on the effort it would take for total coverage.

Jason Smith helped clarify that ideally, we would have someone in the tower and someone on the beach. However, if that wasn't possible, they would have someone on the beach patrolling near Haystack and rip tides areas. They would warn people to stay away (prevention) as needed. Being present on the beach, if there was a water rescue, it would mean early warning for the fire department to make entry and initiate a water rescue. There may be some creative thinking that has to happen towards prevention control and education. Cerelli added that in his experience, he's found the tower person is extremely important to see something before it occurs. Bell asked when Coast Guard is alerted. Chief indicated they receive 911 of beach calls and it depends where they are at the time. Jason Smith further clarified that the intention is to have CBFire District's Jet Ski's on the beach in ready, saving valuable time. In regard to Rope Rescue, chief pointed out the great job that Jason has done with training and providing practice for this expertise to the volunteer team. He further clarified that there is a difference between Rope Rescue and Trail Rescue. We do a lot of trail rescues. We have upgraded our equipment, making it lighter stokes to help transport.

Engine 3225 was surplused, and a used replacement was purchased from Clackamas. This particular one was chosen because of its high-quality engine and low price to purchase and repair. Engine 3227 will be 2nd out and will be replaced with new engine. Cerelli indicated it looks like we have a lot of apparatus. Gardner indicated that was his initial reaction, but also understood that from logistics point of view some types of apparatus was chosen for specific need, as well as secondary station. We have to have duplication for some apparatus even though we're five miles apart. It was suggested we need to be good at mapping the purpose as well as communicating to public that some were free, used, and/or part of grants to ensure they aren't thinking we're buying all of this unnecessary equipment. Herman asked if any of the previous chiefs prepared a cycle presentation, which Cerelli indicated no.

Chief referred the board to the Long-Term Financials, reviewing the reserve fund and staff with and without Safer grant.

- **Chief Review.** Board Meeting was paused at 19:47 (7:47pm), and Executive session was brought to order per ORS 192.660 in a separate section. Regular Board meeting was resumed at 20:06 (8:06 pm).

New Business:

- **No new business.**

Reports:

- **Chief's Report:**
 - ***Calls.*** No key points to report.
 - ***Conflagration.*** We received the last check.
 - ***Billing for Services – State Parks.*** Had our first billing of state parks approximately \$1300.
 - ***Grants:*** Portables we should have within the next month. Mobiles will be ordered. The lighting grant, we have one bid. We need three. Approximately \$20K. Seismic grant has been submitted (\$2.5 million). Regional Market Grant submitted.

- **Radio System.** Moving with county on a regional 911 center.
- **Rescue.** Still no update on ETA.
- **Hydrants.** Continuing in testing phase with maintenance phase completed.
- **Building.** Nothing new to report.
- **Apparatus.** 3263 back with canopy leak fixed, and 3225 being put in service.
- **Prevention.** COVID and headcount continue to be a factor. No prevention plans currently.
- **Meetings.** Many listed, including Desert with District 3rd Tuesday of each month. Heard a lot of positive feedback. Successful outreach.
- **Recruitment.** Ongoing. Two new highly engaged recruits: Wes Zeller and Ananda Osterhaus.
- **Chief vacation.** March 18 – 22, 2022.
- **Upcoming events:** Budget meeting. Received one application for budget committee member. Remains on website. We have 3 open. Let us know if you have anyone interested.
- **Training Chiefs Report.**
Division Chief, Jason Smith, reviewed the highlights of the Training Report. Logged approximately 200 hours of training. We have two very motivated volunteers working toward FF1. Nathaneal Wilkerson just signed off on the Aerial. Needs two runs, and will be signed off as Aerial. He's been working on it for two years. Kevin working on Aerial. Eric working on pumper. Building up the succession planning. Life guard, Jesse Parker, is going to be hosting American Red Cross lifeguard class. Starting to prep people to be confident in the water come summertime.

Chief added: Goal is mid-March to have the side-by-side in service. Received approximately 6 admin applications, 4 which may be viable candidates.

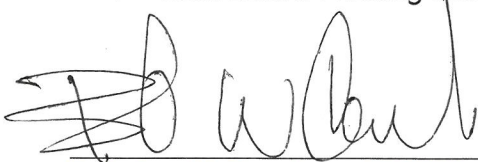
Board of Directors Reports:

- **Cerelli.** Nothing to report.
- **Gardner.** Nothing to report.
- **Herman.** Nothing to report.
- **Heymann.** Nothing to report.
- **Public.** Nothing.

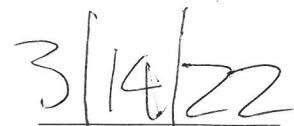
Good of the Order/Public Comment:

Adjourn:

- **Bell** motioned to adjourn which was seconded by **Heymann**. Adjourned 20:24 hours (8:24 pm).
- Minutes submitted by Deb DiStasio.
- Next Board Meeting scheduled for March 14, 2022.



Bob Cerelli, President CBRFPD



Date: