

CANNON BEACH RURAL FIRE PROTECTION DISTRICT

MEETING Minutes March 11, 2019
1800hrs (6:00pm)

The Cannon Beach RFPD Board meeting for March 11, 2019 was called to order at 1800hrs (6:00pm) by President Garry Smith. Board members present: Garry Smith, Bob Cerelli, Mark Mekenas, Mark Morgans and Sharon Clyde. Fire Chief Benedict was present along with Cara Mico, Dave Herman, Scott Laird, Allison Johnson, Brian Smith and Shaunna White.

Agenda:

Smith would like the addition of Association President Brian Smith added to the Agenda, reflected before Reports.

Cerelli moves to accept the agenda with changes, Mekenas seconded motion, all in favor, motion carries.

Public Comment:

There is no public comment presented.

Minutes:

Approval of February 11, 2019 Board Meeting Minutes. Minutes are reviewed. Smith would like the sentence on page 4, under new business, first paragraph, third sentence to be corrected to say, "The burn to learn allegedly damaged the tree next to this house." It is requested to add a signature line for the President at the end of February minutes.

Mekenas moves to approve February 11, 2019 meeting minutes with corrections, motion seconded by Cerelli. All in favor, none opposed.

Financials:

Mekenas presents the Treasure's Report as written. Mekenas states that the line item of Vehicle equipment and Apparatus maintenance and repairs is at 71.5% and is a little high. Mekenas states that he believes this category will increase due to the vehicles that are down. Chief Benedict states that we had to purchase some tires and batteries for vehicles. Clyde questions if replacing the light in the engine and the window shield replacement will put us over budget for this category. Chief Benedict states that it hopefully won't. The lightbar will cost somewhere between \$2,500- \$3,000. The wind shield replacement will fall under our deductible of \$250. Smith requests clarity on the capital outlay line item for the grants. Chief Benedict states we would have a better explanation after the tax season and should be fixed after April 15th.

Morgans requests clarification on the Dues & Subscriptions line item. Chief Benedict states that it is due to us paying for last year's Dues & Subscriptions in this fiscal year.

Cerelli motions to accept the Treasure's Report as presented, motion is seconded by Morgans. All in favor, none opposed.

Bills are presented to be paid. No additional questions regarding bills presented. Clyde motions to approve the payment of bills, motion is seconded by Cerelli. None opposed, motion carries.

Old Business

Roof Repair for 188 Sunset BLVD is discussed. Weatherguard's bid is not based on a prevailing wage. Smith estimates that the total cost could be between \$50,438 - \$55, 534 instead of the original estimate. Smith also inquired as to if this company has access to use Malarkey, he does not use Malarkey and has a contract with Certainty who will back his work up. This company is ready to complete this job as soon as possible. Dr. Roof's bid was \$70,000 not based on prevailing wage. It is discussed briefly about the amount requested from Weatherguard. Chief Benedict states that this something that needs to be done and we should do it. Clyde and Cerelli agree that it is something that we need to complete. Smith states he will contact Weatherguard to obtain a more detailed estimate based upon prevailing wage to present at the next board meeting.

Annexation of the Tillamook County Property discussed. The form for the Annexation has been filled out by residences. However, to complete paperwork Smith states he needs the legal description of the lots. In the form under this it states to contact the County Clerk. Smith states that he has attempted to contact the County Clerk in Tillamook to obtain the legal descriptions only to be requested to come in for a meeting to discuss. Cerelli states he believes he can obtain the legal descriptions online. Cerelli and Chief Benedict will work together to obtain the legal descriptions. Once we obtain all information the lawyer will review prior to us filing this with the County.

District Formation is discussed. Sharon questions if the terminology should state reformation. Chief Benedict explains that what George Dunkel stated it is Formation due to us being formed already. Nothing additional was added for District Formation. 26 minutes.

Al Aya memorial is discussed. Design is presented for a bronze plaque to be purchased for front entrance way. Board Members like the design presented and would like it to be a bronze plaque that matches the Chief's plaque up front. Allison Johnson will find a few companies that will have the capacity to complete this as well as update the Chief's plaque up front.

Cost Recovery Policy is presented. Smith has a few questions regarding the policy. He states that the way this policy is written that it applies to everyone, does it apply to everyone within the district including tax payers. Chief Benedict states no. Cerelli states that he does not think it would be a good idea to collect from Car wrecks and water rescues. Cerelli believes that we may

be wasting way more time to try and collect from calls than would be worthwhile. Morgans asks if we know of any Departments that do this now and if it works for them. Chief Benedict states that Nehalem Bay bills for car wrecks and obtains roughly \$6,000- \$7,000 a year. With car wrecks the bill goes to their insurance and not the person directly. Smith is skeptical that it won't be successful but may be good to have the policy in place for when we are equipped to utilize the policy. Mekenas agrees that we should have the policy in place in case we need it. Cerelli states he agrees with Mekenas to have a policy on record but only to use later when we are ready. Smith states that he would like to see in accepted but leave it up to Chief Benedict's discretion when to utilize and that it's for non-taxpaying citizens.

Mekenas motions to accept policy with Chief's discretion as to when to implement. Clyde seconded motion. All in favor, none opposed, Motion carries.

New Business

Resolution 19-01 is read verbatim.

Sharon Clyde motions to accept Resolution 19-01 with Garry Smith's name spelled correctly, Morgans seconded motion. All in favor, none opposed.

Resolution 19-02 and 19-03 discussed.

Smith requests clarification as to why do we need two new ford F250's. Smith asks what happened to the brand new ford pick up that they bought him in 2016. Chief states that that F250 is our first out medical rescue and he is currently driving the Suburban. What we are wanting to do is consolidate the vehicles but also have enough vehicles for the staff here as well as for Fire Corp. There is money within the fire chief's fund to purchase a vehicle at this time and this is what Chief Benedict is requesting. Resolution 19-03 is a purchase for administrators and fire Corp as well. Clyde and Smith both question the need for two additional vehicles. Chief states that the Tundra would be for Training officer and then there would be no vehicle for the Recruitment Retention Coordinator. Board members do not agree with buying two additional vehicles. Cerelli would like an explanation on a fire Corp vehicle. Chief states that due to a few people in Arch Cape wanting to join the Fire Corp he would like a vehicle in Arch Cape that would be accessible to these members down in Arch Cape. Clyde wants to wait until the Fire Corp is established fully before spending money on new vehicles for the Fire Corp. The price presented in the resolution does not include the \$15,000 to outfit the vehicle with emergency lights and canopy. Cerelli would like to see a presentation of vehicles as to what we have, where they go, who is jumping into each vehicle

Resolution 19-02 is read verbatim.

Mekenas motions to accept resolution 19-02, motion is seconded by Morgan's, all in favor, none opposed.

Resolution 19-03 is read verbatim.

Before resolution is requested for a motion Clyde asks where the money for this car would come from. Chief Benedict states that Bill Cote stated that we have money within the General Fund for this purchase, to obtain a more precise answer we would need to ask Bill Cote directly.

Cerelli makes motion to postpone this resolution for next month when Bill Cote will be present to advise as to where the money comes from. Morgans seconded motion, all in favor, none opposed. Morgans requests a vehicle replacement plan to be presented for the future.

Resolution 19-04 is read verbatim.

Clyde makes a motion to adopt resolution 19-04, Mekenas seconded motion, all in favor, none opposed. We will move forward with forming a committee with Garry Smith and Mark Mekenas on the committee.

Resolution 19-05 is discussed. Smith asks Chief Benedict in regards to this resolution “what is your process and why do you need additional personnel,”. Chief Benedict states that it would be nice to have an operational officer to handle some of the responsibility placed upon chief and an additional full time Training Officer. These would be two very qualified individuals to be able to take on these positions. Smith has concerns regarding a levy and that we should really investigate the Formation to be completed in the 5 years and not request a new Levy. Morgans agrees with Smith stating that we may have a better opportunity to obtain additional members pulled from the bigger population that is covered. There would be more to this levy to add to the Apparatus Reserve Fund and the Building Reserve Fund. Clyde is not sure if we can levy taxes to build up a savings account and would like this to be checked with SDAO. Chief Benedict states that it is a reserved fund for certain purchases and not a savings account. Garry states he does not think this is the appropriate path to go down at this time and that we should look into making this district bigger and utilizing some of the resources that are out of our district. Mekenas states that he is supportive of this levy. The goals laid out in the plan from 2003 would start to be addressed if this Levy was to be approved. Currently we do not have any goal to provide a long-term plan. The District Formation, if and a “big if” that if we combine with Nehalem, their tax is on a \$1.15 where ours is at \$0.35. It would be a lot easier to combine if our tax levels are closer than they are currently. Mekenas suggest putting forth a five year Levy to the voters. Clyde would need to see a written-out justification for as to why there is a need for a Levy.

Clyde makes a motion to revisit the Levy idea after we have obtained a feel for how people would accept a formation of our district. Smith states to send the Levy back to Chief Benedict to further review to bring to the next board meeting. There is confusion as to whether to bring this Levy to a vote. Clyde suggests that since it is on the Agenda to read the resolution for a vote.

Resolution 19-05 Fire District Operations Levy is repeated twice.

Mekenas motions to accept Resolution 19-05, motion is seconded by Clyde for a vote. One in favor, 4 opposed. Motion does not carry, motion fails.

Brian Smith reports on Association purchases. Updating the board of the new purchases for new extrication tools, gas monitors and a calibration system.

Reports:

Chief's Report: Report is presented as written.

Shaunna's Report: Report is presented as written.

Clyde: Nothing to report

Smith: Nothing to report

Morgans: Apologizes for being absent for the last two meetings. He is currently recruiting for his board position since he is not running for the next term.

Cerelli: Cerelli wanting to make it clear that his position on the Board is that he represents the whole district and not only the City of Cannon Beach as stated in the election papers.

Mekenas: Nothing to report

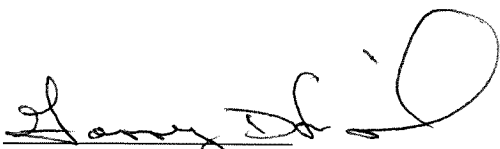
Good of the Order/Public Comment

Nothing presented.

Mekenas motions to Adjourn

Adjourn at 20:03

Respectfully submitted by Allison Johnson


Garry Smith, President