

CANNON BEACH RURAL FIRE PROTECTION DISTRICT

MEETING Minutes February 11, 2019
1800hrs (6:00pm)

The Cannon Beach RFPD Board meeting for February 11, 2019 was called to order at 1800hrs (6:00pm) by President Garry Smith. Board members present are: Garry Smith, Bob Cerelli, Mark Mekenas and Sharon Clyde. Fire Chief Benedict was present along with Bill Cote, Katie Frankowicz and Shaunna White.

Agenda:

No changes to the agenda were presented.

Clyde moves to accept the agenda as presented, Cerelli seconded motion, all in favor, motion carries.

Public Comment:

Introduction of Katie Frankowicz the Daily Astorian reporter.

Minutes:

Approval of January 14, 2019 Board Meeting Minutes. Minutes are reviewed. Clyde requests using last names of board members due to the abundance of "Mark". Clyde moves to approve January 14, 2019 meeting minutes as written, motion seconded by Cerelli. All in favor, none opposed.

Financials:

Bill Cote presents Treasurer's report. Within the expense line item of Dues and Subscriptions it is clarified that this line item is high because last year one of the Dues & Subscriptions was not paid so we put it onto this fiscal year. Clyde suggests calling prior to the June 30th date if we foresee this occurring again to ensure that the bill gets placed in the correct fiscal year. Garry would like to see individual Grants reflected in their own line item. Chief Benedict and Bill Cote will adjust the budget to reflect the appropriate grants on individual line items.

Clyde motions to accept the Treasure's Report as presented, motion is seconded by Cerelli. All in favor, none opposed.

Bills are presented to be paid. Chief Benedict states that the bills for McCall Tires was due to the tires being in such poor condition that it was a liability issue to not be fixed. The Seawestern bill for 1,500 is for a calibration system for our gas monitors. Clyde requests clarification on the True North bill, Chief Benedict explains that this was for hose bed covers on 3225 and 3227.

Mekenas motions to approve the payment of bills, motion is seconded by Cerelli. None opposed, motion carries.

Jeff Griffin Presentation

Jeff Griffin from SDIS presents PowerPoint on “Board Duties and Responsibilities”. Please refer to slides contributed to Board Meeting packet for additional information.

Old Business

Garry Provides update regarding the roof repair of the 188 Sunset Blvd building. There is one bid that was received on 01.29.2019 from WeatherGuard in Portland. Bid is reviewed by the board. The estimate quoted for repair is \$43,486. Cerelli states that he prefers the Malarkey for roofing material. We would need to request a cost difference for the Malarkey. Cerelli makes a motions to accept WeatherGuard’s proposal for roof repair, Mekenas seconded motion, All in favor, none opposed. Motion carries.

Annexation of the Tillamook County Property discussed. Cerelli has contacted all the residents. Smith has contacted Kristi Monson regarding how to proceed. Monson suggests to mail a petition from the state to each of the residents to fill out. Once this is complete we can take to the County Clerks office to file. Clyde makes a motion to authorize Smith to proceed with the annexation petition, and County, Mekenas seconded motion, All in favor, none opposed. Motion carries.

District Reformation work session is discussed. George Dunkel presented regarding District Reformation. It was attended by Chief Benedict, Garry Smith, Mark Mekenas, Silvia Avila, Scott Laird, Eric Swanson from Tillamook, Jeff from Astoria 911. Discussion occurs on how to educate the public and what the benefits would be to integrate Districts. Chief Benedict will write a resolution for District Reformation to be presented at the next board meeting. Smith would like to reiterate that at this time this discussion is strictly preliminary and nothing has been decided upon at this time.

Al Aya memorial is discussed. Clyde suggests having a bronze memorial plaque outside of the station. A design for the plaque will be presented at the next board meeting. It is suggested to also rename the communication room the “Al Aya Communication Room.”

Board Elections is discussed. Bob Cerelli, Sharon Clyde and Mark Morgans are up for re-election. Morgans will not be re-running this next year. Cerelli is going to see if there could be an appropriate candidate in Arch Cape otherwise, he will run again. Clyde will be running again. Last day to apply for candidacy is March 21, 2019.

Budget Committee is discussed. They will discuss appointing new members for the 2020-2021 fiscal year at that time.

New Business

Elm Street tree issue is discussed. There had been a burn to learn in 2008. The burn to learn allegedly damaged the tree next to this house. The home owner would like to know if the fire department will pay for the tree to be cut down due to dry rot. It is decided to contact our attorney and insurance to see how to proceed. Will also contact Dave Karns for tree estimate.

Fleet issues is discussed. Mekenas discusses engine replacements for 3225 & 3227. Smith discusses the issue of requesting additional taxes from the voters would be a difficult task. Smith would like to keep consideration of reformation of the district to increase the tax base as a way of increasing revenue to fund new engines in the future instead of asking for additional taxes now. Clyde believes in the maintenance of the engine instead of requesting new engines from the voters. Chief will research the cost for replumbing the engines.

Cost Recovery Policy is discussed. This is a policy to bill non-citizens when the Fire Department responds to an emergency. Board members will take the draft of this Cost Recovery Policy home and revise to present at the next month board meeting.

Reports:

Chief's Report: Report is presented as written. Chief will be looking into improving our communication systems, phones etc. Will be discussing with Charter regarding fiber all the way through to the Arch Cape Station to improve radio communications. Clyde asks if Chief Benedict is suggesting to put a levy on the ballot for a full time Division Chief. Chief Benedict responds stating yes. Smith asks if Chief Benedict has contacted anybody regarding the phone issues. Chief Benedict is in communication with Rusty at the city to upgrade the phone systems.

Shaunna for Recruitment Retention update. This month she is currently working on policy and orientation program for Fire Fighters and Fire Corp prior to taking on new recruits. She is looking at working with Ecola Bible School or the High school to get younger generations into the Fire Department.

Clyde: Nothing to report

Smith: Nothing to report

Morgans: Not present, nothing submitted.

Cerelli: He has replaced the window in Arch Cape.

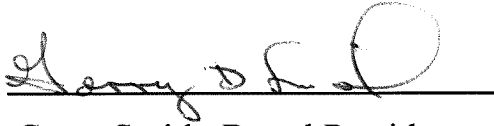
Mekenas: Discusses the SDAO conference that he attended this last weekend.

Good of the Order/Public Comment

Nothing presented.

Adjourn at 19:49

Respectfully submitted by Allison Johnson

A handwritten signature in black ink, appearing to read "Garry Smith", is written over a solid horizontal line.

Garry Smith, Board President