



Cannon Beach

Rural Fire Protection District

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BOARD MEETING MINUTES – JUNE 15TH, 2023

Board may go into Executive Session per ORS 192.660 as needed
Moved from 2nd Monday of every month for June ONLY)

General:

Date:	June 15th, 2023
Time:	17:00 hours (5:00 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:00 (6:07 pm)
Adjourned Time:	19:49 (7:49 pm)

Attendees:

<input checked="" type="checkbox"/> Bob Cerelli (President)	<input checked="" type="checkbox"/> Greg Bell (VP)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Jason Smith (DC)	<input checked="" type="checkbox"/> Dave Herman (Member)	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input checked="" type="checkbox"/> Karen Apple (minutes)	<input checked="" type="checkbox"/> Bob Heymann (Treasurer)	<input checked="" type="checkbox"/> Bill Cotes (CPA) Zoom

Call to Order:

The Cannon Beach RFPD Board meeting for June 15th, 2023, was called to order at 1800 hours (6:00 pm) by Bob Cerelli

Roll Call:

Board Members present were: Bob Cerelli, Greg Bell, Dave Herman, Bob Heymann

Changes to Agenda: None

Public Comment:

None

Approval of May 11th, 2023 Board meeting minutes – Greg B. moved to accept April 10th minutes, Bob H. seconded and all approved.

Treasurer's Report – The treasurer's report was read and written by Bill Cote. Highlights are summarized below in Bill's Report.

Bills – None

Correspondence – None

Monthly review of board policies – None

Call Response – Of the 54 calls counted 45, others were duty officer only or cancelled. *See attached outline of calls in packet. Really good response last month the chief was pleased with how it went. Surf rescues we had 7 and launched the ski's all 7 calls. The Chief was very happy with how those went. Dave H mentioned we had PR on one of the calls and asked if that was good, Chief stated yes, we had the best response we could have had. Greg B. Stated it was because of what Jason has done and how he has trained, The Chief stated it is both Shaunna and Jason's training and how well they have done.

Civil Service commission – None

Old Business – None

New Business –

- Resolution 23-03, adoption of budget, Resolution is attached. Bob C. read it and it was Adopted and posted. Dave H. made a motion to approve and Greg B seconded, all-in favor.
- Appointment of new board members, need to appoint member to positions 3&4, both expiring June 30th, 2025. The interviews were great, all of them had good points.
Each Board member chose their top 2, the top 2 were Heidi and Jenee. Greg B. made a motion to elect positions #3 and #4 and Dave H seconded all in favor.
- Discussion of November Levy rate – Election is Nov. 7th. By the July meeting we need to have a rate so we can have board approval for July ballot title. Bob H asked if we are comfortable with where we are at? Are we staying with adding 3 or are we going with 6? The Chief stated he has had a lot of discussions with different people, and it has been very positive. Greg B asked how much of a jump it was and it is .50 increase. Bob H asked for one more presentation about the city. That will happen on Aug 8th per Chief. The Chief would like to go for the 1.50. Greg B asked what we do if it does not pass, chief stated we go back and start over. Dave H feels

like we need to go over the presentation again if we vote tonight. Bob H would like to get an agreement on staffing level and then go and vote for it in July. The Chief will print the spreadsheet/slide to go over expenditures for everyone to look over again. Bob H. would like to know if there are any downsides to 1.50 (6 per shift) - timing, costs. The chief said he could hire the new staff immediately. He has the list for hiring the new staff ready to go from our last interview process and clinic. Chief went over positives and negatives of each one. Bob H asked if there was a way to control timing and the Chief stated no. The Chief did mention that we are applying for the safer grant but have no idea if or when we would get that. Dave H asked what happens if we do get that grant and the 1.50? The Chief stated exactly what we talked about (getting housing in arch cape etc.) Bob H asked what the management chain looks like with 6? Jason went over the chain of command and asked what that would look like and how it should look like. We will build the structure with what we are given. Bob H if pay raises are built in, Chief stated yes, it is. Bob C stated we need to be comfortable with one of them and which one is that? Which one do we think is going to pass? Greg B. thinks we should go for the 1.50. Dave H asked why you need 3 FF verses 2 FF. Chief went over those reasons, and scenarios for each. Jason also went over what the 1.50 would provide. Bob H likes Jasons point of funding, but we need to show what the funding is for, what it is being used for. Dave is concerned about going from zero to 6 so fast., levy wise and funding, staffing wise. Dave feels like 1.85 is a good number but concerned about where we came from, a low levy to high. Greg pointed out that we have been living in a deficient for a long time. Jason pointed out maybe letting the voters decide. Let the voters decide for us and the fate of the department.

***Jason did a graph on the white board to look at the numbers and actual costs for everyone to see.**

- File ballot title with rate by August 18th.
 - Would suggest we have the rate decided by July meeting so can bring ballot title back in August to be approved.
 - The decision that seems to be left is does the district go for levy to support capital and hiring 3 firefighters at \$1.10 or capital and hiring 6 @ \$1.50.
- File Notice of Measure Election by September 7th.

Reports –

- Chief Report –
 - Significant calls or projects
 - Strategic Plan: Met in May it is coming along.

- Staffing – Posting for part time – lots of interest and a few applications. Posting for Division Chief – No interest/applications. Closes July 1st, we will repost through marketing company.
- Radio System – back to a monthly meeting.
- Rescue – Ordered through Cascade Fire, possible delivery in July.
- Engine – Getting updates from factory, target completion July 2023. Letter sent to the attorney because it has taken so long. This has taken way too long. We could get an upgrade to the engine.
- Apparatus – 1997 explorer sold for \$4000. 2008 expedition is being outfitted.
- Meetings –
 - County Fire Defense
 - City Staff
 - City Council
 - County Ambulance Service Area Committee
 - Communication Committee
- Recruitment – Advertising for Part-Time. Working on the lease for student housing. Talking to another person about a long-term lease on a house for the Fire Marshal.
- Chief vacation
- Upcoming events
- Division Chief Report – Lifeguards there are 15 people on the roster 8 ff, and 7 are not ff, the past couple of weekends we are fully staffed with 2 lifeguards. Almost 90 contacts to date, 43 educational base and 25 of the calls are people that were called out of the water. Jason went over the daily log and the google form that lifeguards have. This is all new and it will help for the future. Meeting with the city in Oct to go over all of this to show what has been done. Next year if we do the LG program it will be a straight pay from city. 176 hours of training for the month of May. Jet ski training as well. Jason stated that there were some great lessons learned, the drone helped a lot, the one person that was saved on Friday was because of all the training that Kevin had done.

We did have some issues with radios around Haystack Rock, so we purchased new radios to fix that issue that are waterproof and go into the helmets. Those will live on the jet ski.

All those calls were handled by us.

Board of Directors Reports-

- **Cerelli** – Would like a CPR class done in Arch Cape.
- **Herman**. - Wants the state senator involved in the future. Document all the events going on at Ecola and state parks. So, in the future we can show.
- **Bell**. - The CPR class was awesome; he attended the class.
- **Heymann** -

Good of the Order/Public Comment:

Adjourn:

- **Greg B** motioned to adjourn which was seconded by **Dave H** Adjourned **19:49** hours (**7:49pm**).
- Next Board meeting, July 10th, 2023
- Minutes submitted by Karen Apple



Bob Heymann, President CBRFPD

7/18/2023
Date:

