

Cannon Beach Rural Fire Protection District
Board of Directors
Regular Meeting – December 11th, 2023 at 6:00PM
Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR
MINUTES

- **Call to Order**

- **Presiding:** Bob Heymann
- **Recording Secretary:** Karen Apple
- **Directors Present:** Heidi Dethloff, Bob Heymann, Jenee Pearce-Mushen, Dave Pietka
- **Staff Present:** Karen Apple, Marc Reckmann, Jason Smith

- **Public Comments and Correspondence –**

The Chief went over a video that was posted on FB. The post has been removed and we downloaded the video for our attorneys to look over. Making the board aware of this incident. Moving forward anything posted will have more than one person looking it over and deciding if we post it.

- **Approve the minutes from Nov 13th, 2023.**

Motion: approve min for Nov 13 th , 2023		
Moved: Dave P.	Seconded: Heidi D.	Approved 4-0

- **Status Reports**

- **Finance** - Reckmann (attachment A)
- **Call Response** – Reckmann (attachment B)
- **Operations and Training** - Smith (attachment C)
- **Projects** - Reckmann (attachment D)
- **Civil Service** – Reckmann (attachment E)

- **Business Items**

- **Appointment of Linda Sweeney to Civil Service Commission:** (Action)

Motion: Appointment of Linda Sweeney to Civil Service Commission		
Moved: Jenee	Seconded: Heidi	Approved 4-0

- **Discussion of replacing 2004 Arch Cape engine** (Info) -We are currently still looking.
- **Discussion of beginning RFQ process for Arch Cape Fire Station addition** (Info) – Nothing new to report.
- **Discussion of Lifeguard proposal** (Info) – The Chief went and spoke with the city manager. The direction that we are heading is the city will commit to 50k to start the program for the remainder of the budget year. The verbal commitment 265k every year moving forward. There will need to be a financial commitment from the fire dept as well. We're trying for a 3-year program with the City of Cannon Beach. The Chief would like to take the Head LG job description position to the Civil Service. The Board agreed.

- **Discussion of Goal setting for FY24-25** (Info) – The Chief would like to make some changes; in the past the goals were made in the calendar year. Moving forward, The Chief would like to talk about making goals in the fiscal year. The Chief would like to know how the board would like him to move forward. The Board would like to read over the goals and then any comments will need to be sent to Bob so he can consolidate for the board to give a performance review. No action is needed at this point from The Chief.
- **Directors Comments**
 - Dethloff: Nothing
 - Herman: Absent
 - Heymann: Congrats on getting levy passed!
 - Pearce-Mushen: Hybrid Cert Starting Jan 4th, 2024. This is open to everyone that would like to take this training.
 - Pietka: Asked the Chief how we look overall as a Fire Dept. The Chief, “we are getting a passing score, which is an improvement from where we were, Equipment and Staffing”.
- Meeting minutes presented online by Apple and approved with minor changes.
- The meeting adjourned at 7:34pm. Station tour to follow.

 1/8/2024