

**Cannon Beach Rural Fire Protection District**  
**Board of Directors**  
**Regular Meeting – August 12th ,2024 at 6:00PM**  
Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR  
**MINUTES**

- **Call to Order**

- **Presiding:** Bob Heymann
- **Recording Secretary:** Bob Heymann
- **Directors Present:** Heidi Dethloff, Bob Heymann, Jenee Pearce-Mushen, Dave Pietka
- **Staff Present:** Marc Reckmann, John Jerome, Karen Apple (minutes)

- **Public Comments and Correspondence**

None

- **Approve previous meeting minutes**

<b>Motion:</b> Approve minutes for July 8th, 2024, regular meeting		
<b>Moved:</b> Pietka	<b>Seconded:</b> Dethloff	<b>Approved:</b> 4-0

- **Status Reports**

- **Finance** - Reckmann (attachment A)
  - Received income for Lifeguard contract.
  - Received payment on insurance from 3277
  - Making sure all lifeguard expenses are covered under lifeguard.
  - Chief fund will do a transfer next month to close out fund.
  - Working on updating all assets. This will be completed for next month's meeting.
- **Call Response** – Reckmann (attachment B)
  - Reckmann went over the call volume, 107 calls and it was the highest it has ever been, with the previous record being 95 calls in July of 2023
- **Projects** - Reckmann (attachment C)
  - Reckmann reported on the current situation with Medix ambulance service. Medix is failing to meet its service level agreement and is increasingly dispatching the one Seaside ambulance to handle emergency calls. There are several data sources showing slightly different service levels, but all suggest that Medix seems to prioritize non-emergency transfers and services over emergency transport, and Medix has a relatively inexpensive escape clause in its contract with Clatsop County. Although CBRFPD has no charter or legal responsibility for transport, Medix' performance impacts CBRFPD's ability to complete emergency responses with positive outcomes. Reckmann is meeting with the Clatsop County Fire Defense board - including the Clatsop County fire chiefs and county manager responsible for the Medix contract - on Tuesday 8/13. He plans to

meet with the ambulance service area advisory the week of 8/19. Based on these two meetings, Reckmann will advise if the Board needs to accelerate a contingency plan for ambulance services, likely in collaboration with Seaside FD. The Board requested that Reckmann keep members updated on status:

- Share the letter to Clatsop County signed by the Fire Chiefs
- Share the data used to analyze the problem
- Provide an update on next steps after the 8/13 meeting.

○ **Civil Service**

- Civil Service met on 8/9/2024 to go over hiring process on 8/14/2024.

○ **Prevention Report** – Jerome went over his report (attachment D)

- Jerome went over the numbers on plan reviews, there were 15 letters, 10 new projects and remodels, and 5 new projects pre-construction
- Inspections – Compliance, 8 Commercial, 9 vacation and short-term rentals, 1 school, 2 restaurants, 3 hotels, 3 incident follow ups, 3 complaints and 2 stop work orders.
  - Jerome is now fully certified for Oregon State Fire Marshal Certification.
  - Jerome has also been accepted into the Clatsop County Fire Investigation Team.
  - We have also selected First Due as our new Emergency Reporting System. With choosing First Due we will be able to be interoperable with the North Coast Agencies. This will go live in Jan 2025
  - Our outreach program is now placing address signs. There are 18 signs put up to date.
  - Jerome has completed testing of all Knox Boxes in Cannon Beach and Arch Cape. 4 new boxes were added.
  - Jerome applied for FEMA Fire prevention and safety grant, but that was not approved.

**Other –Business Items**

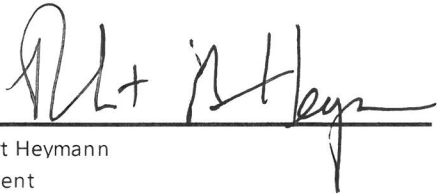
- 2010 Tundra lifeguard truck lost motor, \$15,000.00 to repair. Deposit of \$7000.00 made today to move forward with repair.
- 3277 blown motor went out for repair and is back in service. Insurance covered the cost of the motor.

**Work Session** - pending the 8/13/2024 meeting on Medix Ambulance Service.

• **Directors Comments**

- Dethloff: None
- Herman: None
- Heymann: None
- Pearce-Mushen: CERT is having a few trainings this month and music in the park on the 29<sup>th</sup> of this month.
- Pietka: None

- Meeting adjourned at 7:42pm

X  9/9/2024

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Robert Heymann  
President

