



Cannon Beach

Rural Fire Protection District

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BOARD MEETING MINUTES – OCT 9TH, 2023

Board may go into Executive Session per ORS 192.660 as needed

General:

Date:	October 9th, 2023
Time:	18:00 hours (6:00 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:00 (6:00 pm)
Adjourned Time:	19:25 (7:25pm)

Attendees:

<input checked="" type="checkbox"/> Bob Heymann (President)	<input checked="" type="checkbox"/> Dave Herman (VP)	<input checked="" type="checkbox"/> Dave Pietka (Member) Zoom
<input checked="" type="checkbox"/> Jason Smith (DC) Zoom	<input checked="" type="checkbox"/> Heidi Dethloff (Member)	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input checked="" type="checkbox"/> Karen Apple (minutes)	<input checked="" type="checkbox"/> Jeneé Pearce-Mushen (Treasurer)	<input type="checkbox"/> Bill Cotes (CPA) Zoom

Call to Order:

The Cannon Beach RFPD Board meeting for October 9th, 2023, was called to order at 1800 hours (6:00 pm) by Bob Heymann

Roll Call:

Board Members present: Bob Heymann, Dave Herman, Dave Pietka, Heidi Dethloff, Jeneé Pearce-Mushen

Changes to Agenda: None

Public Comment:

None

Approval of September 11th, 2023 Board Meeting – Dave P moved to accept Sept. 11th minutes, Heidi seconded and all approved. The training report that was given by Jason will be amended.

Treasurer's Report – The treasure's report was in the packet/documents for the Board meeting. Highlights are summarized below in Bill's Report.
For future reports Bill will not need to attend the board meetings but if he has an issue, he will bring it forward in his report for the board to review.

Bills – None

Correspondence – None

Monthly review of board policies – None

Call Response- 64 calls for Sept. This is above average. We started very busy in Sept then died off and picked up again. Most of our calls this month were from residents. Many of the calls are in Arch Cape. This is a huge improvement from what it was. Until we get a second fire fighter, we will prob stay at 75% on time. Most of the calls we left with one person, with the duty officer meeting the Fire Fighter at the location of the call. Once our students are trained, we will have them show up to help out (they need to be certified) All students are on a set shift.

Civil Service commission – None

Old Business – Levy discussion, we have had 7 meetings, 10 people attended the first meeting.

Then after that each meeting had one to two people attend on Saturday, we had no one show up.

Tomorrow is the Chamber breakfast meeting. For the most part the chief is very happy with how things are going.

New Business – Action for the civil service commission, we would like to vacate the standing list of hires, it does not meet the needs of the department. The Job requirements are needing to be changed. They need to meet the rescue watercraft requirements coming in the door.

Linda will stay on the Civil Service Commission. **Jenee** moved to accept Linda Sweeny to continue until Dec 11, **Heidi** seconded and all approved.

The Chief went over the Purchasing cards through US Bank that he would like to have in the dept. The dept has complete control over it, each purchaser will need permission and then at the end of the month Karen will print a report and everyone oversees their card. There will need to be a sign off for each person. There is a 1% kick back if paid on time.

This is a state program. There are limits on each card that is controlled by the chief. The Chief can activate and inactivate each card.

Dave P moved to accept the Chief to move forward with Purchase cards through US bank to replace current TLC Fibre Federal cards., **Jenee** seconded and all approved.

REPORTS-

Jason spoke about 6 new people who are starting.

We have 2 students starting. 3 part-time Fire Fighters starting and one volunteer who has started. 295 total training hours logged.

Moving into Oct we are focusing on everyone getting their hours in.

The Chief went over the Seismic grant. The extra work that they will be doing came in way under budget. The extra work is what we are paying out of pocket for, which is lighting, bay heat, and siding.

The engine is in service. The rescue we might see at the first of the year, making progress. The COWS system is moving forward, and we are making progress on that.

Lifeguards - we have completed the program; Jason and the Chief are making a proposal to move to Bruce and the city council. We do need someone to manage the lifeguard program next year if we take it over. The Chief's plan is to have the proposal in November for board review and then to the city council in December.

Fire Marshal – We have met both applicants and both are very good candidates; either one of them will do well. The plan is to put together the Assessment Center on Nov 4th and then that afternoon the chief's interview will take place so then mid-January we would have them on. The Lease on the house been placed.

Board of Directors Reports-

- *Heymann - None*
- *Herman. - None*
- *Dethloff – None*
- *Pearce - Mushen – Safety Fair went well.*
- *Pietka – None*

Good of the Order/Public Comment:

Adjourn:

- **Dave** motioned to adjourn which was seconded by **Heidi** Adjourned **19:25** hours (**7:25pm**).
- Next Board meeting, Nov. 13th, 2023
- Minutes submitted by Karen Apple

Robert Heymann, President CBRFPD

Date: