

## CANNON BEACH RURAL FIRE PROTECTION DISTRICT

MEETING Minutes August 12, 2019  
1800hrs (6:04pm)

The Cannon Beach RFPD Board meeting for August 12, 2019 was called to order at 1800hrs (6:04pm) by Vice President Bob Cerelli. Board members present are Bob Cerelli, Mark Mekenas and Dave Herman. Fire Chief Benedict was present along with DC Reckmann and Allison Johnson.

### **Agenda:**

No changes are presented for the Agenda.

### **Public Comment:**

There is no public comment.

### **Minutes:**

Approval of July 15, 2019 Board Meeting Minutes. Minutes are reviewed.

Herman moves to approve July 15, 2019 meeting minutes with correction, motion seconded by Mekenas. All in favor, none opposed. Motion carries

### **Financials:**

Mekenas presents the Treasure's Report is presented as written. There is clarification regarding the second page of the General Fund where there are small percentages due to the fact that the Property Tax Revenue comes in October/November. No questions are presented regarding report.

Bills are presented. A few explanations on bills are as follows: Cintas Fire came in inspected the sprinkler system. Emerald CPA Group was for our Audit, MES is for the online training program.

Herman motions to approve the payment of bills, motion is seconded by Cerelli. None opposed, motion carries.

### **Old Business**

Annexation of the Tillamook County Property discussed. Chief Benedict suggests having attorney in Tillamook to handle the annexation. Cerelli to discuss with Smith regarding contracting with this attorney to complete the annexation.

Al Aya memorial. It is complete and on the wall. Garry would like to do a public presentation for the memorial.

Phone system is discussed. Phone system is in. In November we will get the Fiber in and the phone system will be complete. Cerelli asks if the fiber now will run down to Arch Cape station. Reckmann states he has not received word on this yet.

Alternative Funding is discussed. Having a 5% food and beverage tax excluding alcohol would generate between 2.5M and 3M annually. We would need to go to City Manager to get their buy in. Currently we are running 82% of tourist calls. Mekenas states that we don't have any long term goals to focus obtaining funding. Handout created by Mekenas is passed regarding ideas for long term funding. The board is open to the idea of meeting with the City Manager to discuss a food and beverage tax.

### **New Business**

Fire Chief Evaluation is discussed. Smith does not want to be a part of the Fire Chief Evaluation this year. Cerelli and Mekenas will work together to complete the Fire Chief Evaluation.

Modification of Procurement Policy is discussed. With Shaunna's Grant to obtain the Grant they required a Procurement Policy to be reimbursed. Cerelli would like Draft to be taken off the policy and put into policy. The Board agrees to move forward with this.

FY 2017/2018 Audit is discussed. Bill Cote states that it was a very clean audit and completed.

District Check signers are discussed. There are a few check signers that need to be removed and we need to implement new board members.

Mekenas makes a motion to remove Sharon R. Clyde, Mark E. Mekenas, Mark R. Morgans and Garry D. Smith from the Columbia Bank signers list, motion is seconded by Herman, all in favor, none opposed, motion carries.

Cerelli motions to add Garry D. Smith, Bob W. Cerelli, Mark E. Mekenas and Dave W. Herman to the Columbia Bank signers list, motion is seconded by Herman, all in favor, none opposed motion carries.

### **Reports:**

Recruitment and Retention Report presented. Question is posed to the board regarding donations tab be added to the website for the District. We would be going through PayPal and Bill Cote would get a monthly report to add into donations. Could we have an Association donation tab on the website as well. Cerelli states this could be confusing and would need to make it clear the difference. It is decided to wait on that before proceeding with an extra tab.

Division Chief Report is presented. We will be completing Fire Officer 1 and Fire Instructor 1 with Nehalem. Working on 3251 EMS rescue vehicle and how to organize. We obtained 30 chargers for the vehicles to be mounted into the vehicles. September 18<sup>th</sup> is our annual summer barbecue at Les Shirley Park. Reckmann would like to see the board coordinate the barbecue, cook and serve.

Chief's Report: Report is presented as written. Lianne Thompson came in to discuss Cert Team and MRC down to Falcon Cove. Cerelli states that at this time it's a little too much to get into right now. Chief would like to see this occur in the future, right now is not the correct timing. Met with Dr. Zagata about how to proceed with medical training. Discussed the inconsistency within the county and attempt to create a county wide system.

Smith: Not present.

Cerelli: Reiterates that the rescue in Arch Cape was great to see and compliments Chief Benedict on the graph in his report. It was good to see those numbers.

Mekenas: Last meeting some comments made about the Fire Corp. He took it upon himself to pull out of Fire Corp and is a big supporter of the program. According to George Dunkel that stated it was legal to be on Fire Corp and the Board. ORS 478

Herman: Budgeting for a part time administrative assistant requesting status of this. It is stated that Allison has taken on administrative assisting. The concern is regarding the 6% PERS if needed. Chief will reword contract.

Shafer: Not present.

### **Good of the Order/Public Comment**

Chief requests what would be the best form of communication for individual members. Cerelli states a phone call is what works best. Chief states he will email as a whole to the board and then call if it is important.

Cerelli motions to Adjourn

### **Adjourn at 19:09**

Respectfully submitted by Allison Johnson

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Garry Smith, President CBRFPD  
Date