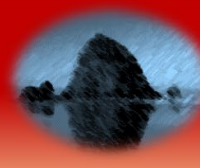




Cannon Beach

Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110
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Cannon Beach Rural Fire Protection District

Board of Directors

Regular Meeting May 11, 2026, at 6:00pm

Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR

AGENDA

(posted May 6, 2025)

- Call to Order
- Approve Agenda
- Public Comments and Correspondence
- Approve April 13th board meeting minutes
- Status Reports
 - Finance
 - Transition update
 - Call Response
 - Projects
 - Civil Service
- Business Items
 - Discussion of Dunes video
 - Arch Cape Station expansion Financing
- Future meeting agenda Items
- Directors Comments
- Adjourn

Public is welcome to join in person or by Zoom.

<https://zoom.us/j/96909730187>

Meeting ID: 969 0973 0187

+1 253 215 8782 US (Tacoma)

Public comments will be taken at the beginning of the meeting and is limited to three minutes per person.

**Cannon Beach Rural Fire Protection District
Board of Directors
Regular Meeting April -13th, 2026, at 6:00PM
Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR
MINUTES**

- **Call to Order**

- **Presiding:** Robert Heymann – Call to order 6:00pm
- **Recording Secretary:** Karen Paino
- **Directors Present:** Heidi Dethloff (ABSENT), Jenee Pearce-Mushen, Robert Heymann, Dave Pietka, Dave Herman (6:32pm joined meeting)
- **Staff Present:** Marc Reckmann, John Jerome, Karen Paino, Jason Smith (ZOOM), Greg Munn (ZOOM Greg left meeting at 6:57pm after finance communication was completed)

- **Approve Agenda – Add Speaking about Greg Munn for Finance Director**

• Motion: Approve Agenda		
Dave Pietka	Second: Jenee Pearce-Mushen	Approved 3-0

- **Public Comments and Correspondence** – None

- **Approve March 9th, meeting minutes –.**

• Motion: Approve March 9th meeting minutes		
Moved: Dave Pietka	Second: Jenee Pearce-Mushen	Approved: 3-0

- **Status Reports**

- **Finance** – Attachment A
 - Reckmann went over the class that Paino and he attended and passed on the information that they learned. Anything we go over in a board meeting is public knowledge and will be posted on the website. Heymann asked Munn if he agreed and he stated “Reckmann is correct” Anything discussed at a board meeting is going to be public knowledge. We do have an obligation to post 5 days prior to any meeting of what we will be discussing. Reckmann did go over the GASB laws for auditing, which was also discussed at the class that he and Paino attended. We will be creating a policy for this as well.
 - **Transition update** – Heyman would like to move forward with the GASB letter he sent to Reckmann who then shared the letter with the board. Heyman read his letter during the meeting so Munn could review and be up to date. Paino will add the letter to board packet. Heymann would like to move forward with accrual accounting this year. Munn spoke with his view on this. He stated that Accrual accounting is more complicated and time consuming and it will cost much more. Munn spoke on cash basis and how it is like a check book and that it is used by most of the districts. Springbrook only does cash-based accounting, if we did move forward with accrual accounting, we would need to switch to different Springbrook accounting software, which would be very costly. Munn’s recommendation is to stay with a cash base accounting.
- **Call Response** – Attachment B

- **Projects – Attachment C- All Highlighted areas on attachment are “NEW” items.**

- Reckmann went over Completed Loan application and submitted, he also had answers to questions from March Meeting
 - We will draw funds from the loan as needed, only paying interest on money drawn. When the project is completed, the remaining unused funds will go back to the state
 - The First payment due is December 1 following the project completed, likely spring 2027, first payment in the FY27-28 budget. • Interest on drawn funds will be added to first payment.
 - Can repay loan any time after first year of Moving into the 90-day review for Conditional use, scheduled and notified of the public meeting for April 30th 1 pm Arch Cape.
- Lead Lifeguard has started; city funding is helping with the cost (66%). Reckmann will be presenting to the budget committee moving forward for city funding.
- The Arch Cape Engine is at True North; they are working on the repairs needed.

- **Civil Service – Attachment D – None**

- **Business Items –**

- **Resolution 26-03, defining All-Capital Reserve Fund- ACTION**

- On March 31st, Reckmann and Paino attended an audit training and learned that not only do all reserve funds need an establishing resolution, but the resolution needs to define the permitted use of those funds, and this resolution now becomes part of the legal budget audit. The resolution establishing the fund does not outline permitted use of the funds.

• Motion: Resolution 26-03, defining All-Capital Reserve Fund		
Moved: Dave Pietka	Second: Jenee Pearce-Mushen	Approved 4-0

- **Hamlet RFPD Wildfire Staffing Grant IGA – ACTION**

- For the past 2 years Cannon Beach Fire has entered an IGA with Hamlet Fire to administer their Wildfire Staffing Grant. The grant is for \$35,000. 10% (\$3,500) is for administration of the grant. This grant allows Hamlet to staff their station through the summer. Strategies: Use the same process we have had for the last 2 years of bringing Hamlet volunteers on to our payroll, allowing our part-time and volunteers to also work at Hamlet, and then our full-time work on overtime at Hamlet as needed. Hamlet has signed the IGA.

• Motion: Hamlet RFPD Wildfire Staffing Grant IGA		
Moved: Dave Pietka	Second: Jenee Pearce-Mushen	Approved 5-0

- **Appoint budget officer – ACTION**
 - ORS requires the agency to appoint a budget officer by action or by policy. Our current policy does not appoint a budget officer. Strategies: Appoint Chief Reckmann as the budget officer for FY-26-27. Consider adding in policies that the Fire Chief will be the district budget officer.

• Motion: Appoint budget officer		
Moved: Jenee Pearce-Mushen	Second: Dave Pietka	Approved 4-0

- **FY 26-27 budget update – DISCUSSION**
 - ORS requires all budget committee (elected board and citizens appointed) to receive final budget documents at same time. Reckmann is not allowed to present a budget to the board before the full budget committee. However, the board is allowed to have input on the budget plan.

- **Surplus 2004 Ski trailer**

A few months ago, we purchased a new ski trailer that is better set up to launch the skis in the sand. With that new trailer the 2004 Mid-West trailer VIN 1MCGCLK14XA04824 is not needed.

Declare the trailer surplus and list on auction using GovDeals.

Motion: Surplus 2004 Ski trailer		
Moved: Dave Pietka	Second: Jenee Pearce-Mushen	Approved 4-0

- **Policies update -DISCUSSION**
 - In 2021 we took about 80 policies and combined them with 8 policies. Now with the employee handbook in place, there are many sections of the policies that are not needed as policies, only as reference to the handbook.
 - Policies need complete refreshment. Several policies need to be added to conform to new budget laws. Start over with new set of policies, using the old policies combined as a framework.

- **Discussion of regular meeting dates – DISCUSSION**
 - Reckmann went over that when the board meetings started in 2017, they were on the 2nd Monday following the 2nd Wednesday. The idea of this was to give time for staff to prepare reports. In 2020 the meeting law was changed to make it, so the meeting dates had to be advertised as non-subjective (i.e. 2nd Monday or the x date of each month. Strategies: Noticing laws are getting stricter as well, and we are required to have meeting documents posted 5 office days prior to the meeting. When 1st is on a Monday staff does not have time to assemble monthly reports by the time needed to be posted.
 - **Recommendation:** Explore new meeting date beginning July 1 that will accommodate the notice laws and allow time for accurate information.

• Motion: Move the regular meeting dates to the 3rd Monday of the month starting in July-		
Moved: Dave Pietka	Second: Dave Herman	Approved 4-0

- **Greg Munn for Finance Director and overview of the financing-**
 - Reckmann will work with Munn and bring it back to the board in a future meeting

- **Future meeting agenda items -none**

- **Director's Comments –**
 - Bob Heymann
 - Jenee Pearce-Mushen – 12 days of earth happening right now. CERT is buying AEDs. Please come to the emergency training that is happening.
 - Dave Herman
 - Dave Pietka

- **Meeting adjourned at – 8:01pm**

X

Bob Heymann
Board President

2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 16:11:29 Date: 05/07/2026

Page: 1

001 General

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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310 Property & Excise Taxes

311 10 00 001 Current Property Taxes	2,573,323.00	2,525,100.22	48,222.78	98.1%
311 10 10 001 Prior Year Taxes	22,000.00	76,098.54	(54,098.54)	345.9%
316 22 00 000 Prepared Food Tax	908,593.00	826,848.07	81,744.93	91.0%
310 Property & Excise Taxes	3,503,916.00	3,428,046.83	75,869.17	97.8%

330 Grant Revenue

334 02 40 000 Assistance to Firefighters	0.00	0.00	0.00	0.0%
334 02 50 000 SAFER Grant	0.00	0.00	0.00	0.0%
334 02 60 000 SDAO Grant	0.00	0.00	0.00	0.0%
337 00 00 000 Other Grants	0.00	0.00	0.00	0.0%
330 Grant Revenue	0.00	0.00	0.00	0.0%

340 Service Revenues

342 10 00 000 Fire Protection Revenue	500.00	0.00	500.00	0.0%
342 15 10 000 Hamlet Staffing	35,000.00	35,000.00	0.00	100.0%
342 15 20 000 Hamlet Admin	0.00	0.00	0.00	0.0%
342 20 00 000 Hydrant Maintenance Contract	0.00	0.00	0.00	0.0%
342 30 00 000 Lifeguard Income	265,000.00	314,000.00	(49,000.00)	118.5%
342 40 00 000 Conflagration/Mobilization	141,000.00	246,818.20	(105,818.20)	175.0%
340 Service Revenues	441,500.00	595,818.20	(154,318.20)	135.0%

360 Other Revenues

361 11 00 001 Interest Income	5,000.00	74,916.56	(69,916.56)	1498.3%
367 00 00 000 Donations	0.00	4,498.31	(4,498.31)	0.0%
369 91 00 000 Miscellaneous	5,000.00	40,325.81	(35,325.81)	806.5%
369 91 00 010 Insurance payments	0.00	7,412.24	(7,412.24)	0.0%
360 Other Revenues	10,000.00	127,152.92	(117,152.92)	1271.5%

390 Non-Revenues

395 00 00 000 Sale of Fixed Assets	0.00	11,350.88	(11,350.88)	0.0%
390 Non-Revenues	0.00	11,350.88	(11,350.88)	0.0%

Fund Revenues:

	3,955,416.00	4,162,368.83	(206,952.83)	105.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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100 Personnel Services

521 Exempt Personnel

522 10 10 000 Exempt Salaries	485,500.00	423,390.22	62,109.78	87.2%
522 10 20 000 Exempt FICA/Med	37,200.00	35,335.70	1,864.30	95.0%
522 10 21 000 Exempt PERS	177,700.00	138,108.98	39,591.02	77.7%
522 10 22 000 Exempt Medical	103,000.00	83,060.15	19,939.85	80.6%
522 10 23 000 Exempt Worker's Comp	0.00	21,271.67	(21,271.67)	0.0%

2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 16:11:29 Date: 05/07/2026

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001 General Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
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521 Exempt Personnel

521 Exempt Personnel	803,400.00	701,166.72	102,233.28	87.3%
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522 Non-Exempt

522 20 10 000 FT FF Wages	594,165.00	427,103.36	167,061.64	71.9%
522 20 20 000 FT FF FICA/Med	45,500.00	45,852.55	(352.55)	100.8%
522 20 21 000 FT FF PERS	213,500.00	187,957.76	25,542.24	88.0%
522 20 22 000 FT FF Medical	156,900.00	119,128.23	37,771.77	75.9%
522 20 23 000 FT FF Workers Comp	44,800.00	56,142.52	(11,342.52)	125.3%
522 20 24 000 FT FF Disability	6,500.00	8,820.00	(2,320.00)	135.7%

522 Non-Exempt	1,061,365.00	845,004.42	216,360.58	79.6%
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523 Lifeguards

522 31 10 000 Lifeguard Payroll	160,470.00	136,167.60	24,302.40	84.9%
522 31 20 000 Lifeguard FICA/MED	12,276.00	10,221.80	2,054.20	83.3%
522 31 21 000 Lifeguard PERS	52,843.00	15,718.63	37,124.37	29.7%
522 31 23 000 Lifeguard Worker's Comp	3,000.00	7,976.10	(4,976.10)	265.9%

523 Lifeguards	228,589.00	170,084.13	58,504.87	74.4%
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524 Volunteers

522 23 10 000 Volunteer Payroll	48,000.00	39,550.27	8,449.73	82.4%
522 23 12 000 Length of Service Awards	11,200.00	10,900.00	300.00	97.3%
522 23 20 000 Volunteer FICA/Med	4,500.00	2,192.41	2,307.59	48.7%
522 23 21 000 Volunteer PERS	5,000.00	0.00	5,000.00	0.0%

524 Volunteers	68,700.00	52,642.68	16,057.32	76.6%
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525 Part time

522 21 23 000 PT Worker's Comp	0.00	13,785.93	(13,785.93)	0.0%
522 22 10 000 PT FF Payroll	227,720.00	193,922.53	33,797.47	85.2%
522 22 11 000 PT Accounting	43,000.00	0.00	43,000.00	0.0%
522 22 20 000 PT FICA/Med	17,421.00	17,861.87	(440.87)	102.5%
522 22 21 000 PT PERS	74,988.00	34,762.49	40,225.51	46.4%

525 Part time	363,129.00	260,332.82	102,796.18	71.7%
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526 Conflagration

522 21 10 000 Conflagration - Payroll	100,000.00	26,299.84	73,700.16	26.3%
522 21 20 000 Conflagration FICA/Med	8,000.00	112.63	7,887.37	1.4%
522 21 21 000 Conflagration PERS	33,000.00	0.00	33,000.00	0.0%

526 Conflagration	141,000.00	26,412.47	114,587.53	18.7%
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527 Stipends/overtime/buyout

522 20 11 000 Overtime	250,000.00	129,095.46	120,904.54	51.6%
522 20 12 000 Duty Officer Stipend	10,000.00	6,900.00	3,100.00	69.0%
522 20 13 000 Exempt Vacation Cashout	15,000.00	0.00	15,000.00	0.0%
522 23 11 000 Firefighter Stipends	25,000.00	7,455.26	17,544.74	29.8%

2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 16:11:29 Date: 05/07/2026

Page: 3

001 General

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
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527 Stipends/overtime/buyout

527 Stipends/overtime/buyout	300,000.00	143,450.72	156,549.28	47.8%
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528 LG Captain

522 30 10 000 LG Captain Salary	93,000.00	65,667.41	27,332.59	70.6%
522 30 20 000 LGC FICA/Med	7,200.00	7,445.08	(245.08)	103.4%
522 30 21 000 LGC PERS	36,000.00	35,824.97	175.03	99.5%
522 30 22 000 LGC Medical	39,000.00	29,679.60	9,320.40	76.1%
522 30 23 000 LGC Workers Comp	0.00	6,205.21	(6,205.21)	0.0%
522 30 24 000 LGC Disability	0.00	0.00	0.00	0.0%

528 LG Captain	175,200.00	144,822.27	30,377.73	82.7%
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100 Personel Services	3,141,383.00	2,343,916.23	797,466.77	74.6%
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200 Material & Services

531 Operations

523 80 30 105 Comminucation Supplies	30,000.00	40,287.71	(10,287.71)	134.3%
523 80 30 115 Medical Supplies & Main	9,500.00	18,801.54	(9,301.54)	197.9%
523 80 30 125 Office Supplies & Main	15,000.00	16,340.59	(1,340.59)	108.9%
523 80 30 173 Disaster Preparedness	1,500.00	0.00	1,500.00	0.0%
523 80 42 165 Postage & Freight	2,500.00	185.32	2,314.68	7.4%
523 80 45 199 Housing	82,000.00	63,811.00	18,189.00	77.8%
523 80 47 130 Utilities - Garbage	5,200.00	4,995.13	204.87	96.1%
523 80 47 140 Utilities - Telephone	8,000.00	5,574.20	2,425.80	69.7%
523 80 47 150 Utilities - Electric	15,000.00	13,995.74	1,004.26	93.3%
523 80 47 160 Utilities - Nat. Gas / Propane	3,300.00	2,184.00	1,116.00	66.2%

531 Operations	172,000.00	166,175.23	5,824.77	96.6%
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532 Equipment & Apparatus

523 60 32 215 Tires	7,500.00	3,619.89	3,880.11	48.3%
523 60 32 225 Batteries	4,500.00	0.00	4,500.00	0.0%
523 60 32 235 Fuel	30,000.00	26,854.57	3,145.43	89.5%
523 60 35 205 Tools	7,500.00	10,858.76	(3,358.76)	144.8%
523 60 48 213 Repairs - Miscellaneous	10,000.00	21,563.78	(11,563.78)	215.6%
523 60 48 223 Vehicle Maint. Supplies	55,000.00	22,371.40	32,628.60	40.7%
523 60 48 233 Apparatus Repair	45,000.00	50,137.25	(5,137.25)	111.4%

532 Equipment & Apparatus	159,500.00	135,405.65	24,094.35	84.9%
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533 Building Maintenance

523 50 41 323 Janitorial Services & Supplies	3,500.00	2,621.36	878.64	74.9%
523 50 41 333 Landscape Maint. Service	13,000.00	8,100.00	4,900.00	62.3%
523 50 48 303 Building Maintenance	25,000.00	30,726.05	(5,726.05)	122.9%
523 50 48 313 COWS Maintenance	5,000.00	0.00	5,000.00	0.0%

533 Building Maintenance	46,500.00	41,447.41	5,052.59	89.1%
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2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 16:11:29 Date: 05/07/2026

Page: 4

001 General

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Education and Training				
523 45 35 405 Training Aids	5,000.00	5,180.11	(180.11)	103.6%
523 45 43 434 Board Mem Train & Travel	2,000.00	0.00	2,000.00	0.0%
523 45 44 404 Recruitment & Retention	20,000.00	12,021.24	7,978.76	60.1%
523 45 44 414 Firefighter & EMT Training	15,000.00	22,767.11	(7,767.11)	151.8%
523 45 44 495 Student Program	42,000.00	14,366.10	27,633.90	34.2%
523 45 44 496 Food/Water/Snacks	5,000.00	2,845.86	2,154.14	56.9%
523 45 44 497 Rope Rescue Training/Equipment	25,000.00	749.49	24,250.51	3.0%
523 45 49 424 Dues & Subscriptions	35,000.00	20,256.81	14,743.19	57.9%
534 Education and Training	149,000.00	78,186.72	70,813.28	52.5%
535 Professional Services				
523 11 41 507 911 Dispatch Services	24,000.00	17,101.84	6,898.16	71.3%
523 11 41 527 Accounting Services	0.00	88,455.95	(88,455.95)	0.0%
523 11 41 557 Legal Services	10,000.00	7,959.00	2,041.00	79.6%
523 11 41 567 Audit Filing	9,500.00	8,500.00	1,000.00	89.5%
523 11 41 577 Legal Notices	1,000.00	990.89	9.11	99.1%
523 11 41 588 Network Administration	20,000.00	28,182.76	(8,182.76)	140.9%
523 11 41 596 Employee Assistance Program	500.00	0.00	500.00	0.0%
523 11 41 597 Medical Exams	10,000.00	3,270.00	6,730.00	32.7%
535 Professional Services	75,000.00	154,460.44	(79,460.44)	205.9%
536 Protective Equipment				
523 24 35 604 Wildland PPE	10,000.00	0.00	10,000.00	0.0%
523 24 35 605 Misc Protective Equipment	7,500.00	7,925.45	(425.45)	105.7%
523 24 35 606 Grant Funded PPE	0.00	0.00	0.00	0.0%
523 24 35 615 Uniforms	25,000.00	12,056.82	12,943.18	48.2%
523 24 35 625 Turnouts	35,000.00	3,013.85	31,986.15	8.6%
536 Protective Equipment	77,500.00	22,996.12	54,503.88	29.7%
537 Advertising				
523 13 42 708 Advertising	10,000.00	0.00	10,000.00	0.0%
537 Advertising	10,000.00	0.00	10,000.00	0.0%
538 Auto & Liability Insurance				
523 12 47 801 Auto & General Liab Ins	63,000.00	61,190.00	1,810.00	97.1%
523 12 47 802 Pollution Liability	2,000.00	1,855.49	144.51	92.8%
538 Auto & Liability Insurance	65,000.00	63,045.49	1,954.51	97.0%
539 Lifeguard Operations				
523 55 31 550 LG Uniforms	4,000.00	1,775.88	2,224.12	44.4%
523 55 31 551 LG EMS Supplies	1,800.00	1,451.80	348.20	80.7%
523 55 31 552 LG Supplies	2,500.00	2,366.01	133.99	94.6%
523 55 32 560 LG Fuel	6,500.00	10,459.82	(3,959.82)	160.9%
523 55 41 570 LG Accounting	3,000.00	0.00	3,000.00	0.0%
523 55 42 575 LG Signage	5,000.00	708.00	4,292.00	14.2%

2026 BUDGET POSITION

Cannon Beach Rural Fire Protection District

Time: 16:11:29 Date: 05/07/2026

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001 General Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
539 Lifeguard Operations				
523 55 48 590 LG Vehicle Maintenance	15,000.00	7,994.68	7,005.32	53.3%
539 Lifeguard Operations	37,800.00	24,756.19	13,043.81	65.5%
200 Material & Services	792,300.00	686,473.25	105,826.75	86.6%
Fund Expenditures:	3,933,683.00	3,030,389.48	903,293.52	77.0%
Fund Excess/(Deficit):	21,733.00	1,131,979.35		

2026 BUDGET POSITION TOTALS

Cannon Beach Rural Fire Protection Distri Months: 01 To: 10 Time: 16:11:29 Date: 05/07/2026
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General	3,955,416.00	4,162,368.83	105.2%	3,933,683.00	3,030,389.48	77%
	<u>3,955,416.00</u>	<u>4,162,368.83</u>	<u>105.2%</u>	<u>3,933,683.00</u>	<u>3,030,389.48</u>	<u>77.0%</u>

DATE: May 7, 2026

TO: CBFR Board of Directors
Marc Reckmann, Fire Chief

FROM: Greg Munn

SUBJECT: Financial System Transition Project Status Update for April 2026

April Focus: PERS Data Reporting Streamlining

The primary focus in April was to continue streamlining district data reporting to the state PERS system. Key progress and challenges include:

- **Reporting Accuracy:** I am working to ensure all current employees are reported, regardless of qualifying status, and are establishing daily procedures to maintain data integrity.
- **System Integration:** While the district has transitioned from manual entry to electronic submission, we are currently troubleshooting errors. Several non-qualifying employees are not yet configured in the PERS system, which is causing report rejections.
- **Historical Reconciliation:** A look-back reconciliation will need to be done in the future to "true up" past earnings and hours worked (for all past employees) with PERS records.

Possible Future Considerations

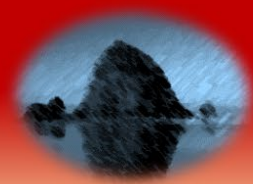
- True up historical earnings data with PERS
- Develop procedures for all fiscal activities
- Create accounting operations "playbook"
- Enter historical data into Springbrook
- Review Board fiscal policies
- Review financial policies, forecasts, reserves



Cannon Beach

Rural Fire Protection District

188 SUNSET BLVD · PO BOX 24 · CANNON BEACH OR 97110
 (503) 436-2949 · EMERGENCY DIAL 9-1-1



April 2026 Call Statistics

Calls for service by month/year:

	2021	2022	2023	2024	2025	2026
January	47	41	29	56	52	34
February	33	32	30	41	56	43
March	28	36	45	49	54	44
April	44	40	55	46	62	49
TOTAL for TYD	152	149	159	192	224	170

Tourism vs. resident calls:

ANSWERS	# INCIDENTS	% of Total
Is this tourism related?		
No	20	40.82%
Yes	29	59.18%

Types of calls:

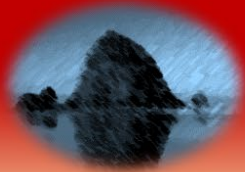
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.04%
Overpressure rupture, explosion, overhear - no fire		0.00%
Rescue & Emergency Medical Service	34	69.39%
Hazardous Condition (No Fire)	1	2.04%
Service Call	8	16.33%
Good Intent Call	2	4.08%
False Alarm & False Call	3	6.12%
Severe Weather & Natural Disaster	0	0.00%
TOTAL	49	100.00%



Cannon Beach

Rural Fire Protection District

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Arch Cape vs. Cannon Beach area	# INCIDENTS	% of Total
Arch Cape	2	4%
Falcon Cove	2	4%
Other	4	8%
Cannon Beach	35	71%
Hamlet	6	12%

PSAP Call Date/Time	Last Unit Cleared Date/Time	Incident Number	Actual Incident Type Found (NFIRS)	NOTES
4/1/2026 14:15	4/1/2026 14:40	CBFD2026-0122	321 - EMS call, excluding vehicle accident with injury	
4/1/2026 21:13	4/1/2026 22:12	CBFD2026-0123	321 - EMS call, excluding vehicle accident with injury	
4/2/2026 12:53	4/2/2026 13:51	CBFD2026-0124	356 - High-angle rescue	Nahkahnne Mountian assist Nehalem Fire during rope drill
4/3/2026 4:52	4/3/2026 5:13	CBFD2026-0125	551 - Assist police or other governmental agency	
4/3/2026 10:43	4/3/2026 13:19	CBFD2026-0126	551 - Assist police or other governmental agency	Assist Nehalem with trail rescue
4/3/2026 19:48	4/3/2026 21:35	CBFD2026-0127	324 - Motor vehicle accident with no injuries.	
4/3/2026 22:32	4/3/2026 23:20	CBFD2026-0128	412 - Gas leak (natural gas or LPG)	
4/3/2026 23:20	4/4/2026 0:12	CBFD2026-0129	321 - EMS call, excluding vehicle accident with injury	
4/4/2026 5:59	4/4/2026 6:23	CBFD2026-0130	554 - Assist invalid	
4/5/2026 1:50	4/5/2026 2:22	CBFD2026-0131	321 - EMS call, excluding vehicle accident with injury	
4/5/2026 18:11	4/5/2026 19:13	CBFD2026-0132	551 - Assist police or other governmental agency	
4/6/2026 0:39	4/6/2026 1:31	CBFD2026-0133	322 - Motor vehicle accident with injuries	
4/6/2026 17:13	4/6/2026 17:46	CBFD2026-0134	522 - Water or steam leak	
4/7/2026 5:32	4/7/2026 6:32	CBFD2026-0135	321 - EMS call, excluding vehicle accident with injury	
4/7/2026 21:44	4/7/2026 21:54	CBFD2026-0136	553 - Public service	
4/8/2026 14:47	4/8/2026 15:23	CBFD2026-0137	321 - EMS call, excluding vehicle accident with injury	
4/8/2026 16:58	4/8/2026 17:26	CBFD2026-0138	733 - Smoke detector activation due to malfunction	
4/8/2026 17:24	4/8/2026 18:08	CBFD2026-0139	321 - EMS call, excluding vehicle accident with injury	
4/10/2026 20:49	4/10/2026 21:17	CBFD2026-0140	321 - EMS call, excluding vehicle accident with injury	
4/12/2026 9:56	4/12/2026 10:24	CBFD2026-0141	321 - EMS call, excluding vehicle accident with injury	
4/13/2026 13:51	4/13/2026 14:26	CBFD2026-0142	321 - EMS call, excluding vehicle accident with injury	
4/13/2026 16:22	4/13/2026 17:34	CBFD2026-0143	321 - EMS call, excluding vehicle accident with injury	
4/14/2026 18:20	4/14/2026 19:20	CBFD2026-0144	321 - EMS call, excluding vehicle accident with injury	
4/15/2026 6:06	4/15/2026 6:24	CBFD2026-0145	324 - Motor vehicle accident with no injuries.	
4/15/2026 17:18	4/15/2026 18:57	CBFD2026-0146	322 - Motor vehicle accident with injuries	
4/15/2026 20:34	4/15/2026 21:52	CBFD2026-0147	131 - Passenger vehicle fire	
4/17/2026 8:00	4/17/2026 8:36	CBFD2026-0148	321 - EMS call, excluding vehicle accident with injury	
4/21/2026 17:49	4/21/2026 20:54	CBFD2026-0149	322 - Motor vehicle accident with injuries	
4/21/2026 20:26	4/21/2026 20:43	CBFD2026-0150	743 - Smoke detector activation, no fire - unintentional	
4/21/2026 22:46	4/21/2026 23:42	CBFD2026-0151	321 - EMS call, excluding vehicle accident with injury	
4/23/2026 9:12	4/23/2026 9:49	CBFD2026-0152	324 - Motor vehicle accident with no injuries.	
4/23/2026 17:09	4/23/2026 17:46	CBFD2026-0153	321 - EMS call, excluding vehicle accident with injury	

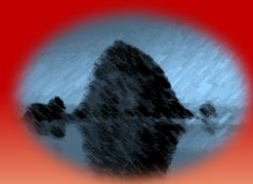
PSAP Call Date/Time	Last Unit Cleared Date/Time	Incident Number	Actual Incident Type Found (NFIRS)	NOTES
4/23/2026 18:34	4/23/2026 19:16	CBFD2026-0154	321 - EMS call, excluding vehicle accident with injury	
4/23/2026 20:03	4/23/2026 20:34	CBFD2026-0155	321 - EMS call, excluding vehicle accident with injury	
4/24/2026 12:34	4/24/2026 13:27	CBFD2026-0156	321 - EMS call, excluding vehicle accident with injury	
4/24/2026 13:26	4/24/2026 13:38	CBFD2026-0157	324 - Motor vehicle accident with no injuries.	
4/24/2026 21:25	4/24/2026 22:16	CBFD2026-0158	311 - Medical assist, assist EMS crew	
4/25/2026 18:01	4/25/2026 18:16	CBFD2026-0159	622 - No incident found on arrival at dispatch address	
4/25/2026 18:34	4/25/2026 20:26	CBFD2026-0160	364 - Surf rescue	
4/25/2026 20:38	4/25/2026 20:49	CBFD2026-0161	553 - Public service	
4/25/2026 23:52	4/26/2026 0:15	CBFD2026-0162	735 - Alarm system sounded due to malfunction	
4/26/2026 19:42	4/26/2026 21:44	CBFD2026-0163	356 - High-angle rescue	
4/27/2026 21:22	4/27/2026 21:35	CBFD2026-0164	554 - Assist invalid	
4/28/2026 18:14	4/28/2026 18:58	CBFD2026-0165	321 - EMS call, excluding vehicle accident with injury	
4/28/2026 20:20	4/28/2026 21:16	CBFD2026-0166	322 - Motor vehicle accident with injuries	
4/29/2026 15:46	4/29/2026 16:10	CBFD2026-0167	631 - Authorized controlled burning	
4/30/2026 7:47	4/30/2026 8:21	CBFD2026-0168	321 - EMS call, excluding vehicle accident with injury	
4/30/2026 19:06	4/30/2026 19:28	CBFD2026-0169	743 - Smoke detector activation, no fire - unintentional	
4/30/2026 23:36	5/1/2026 0:05	CBFD2026-0170	321 - EMS call, excluding vehicle accident with injury	



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Project update 5/7/2026

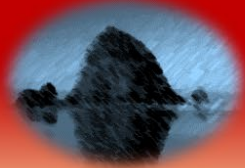
- Assistance to Firefighter Grant
 - Awarded regional grant to Cannon Beach, Hamlet, and Elsie
 - Cannon Beach portion is \$116,610, our share is \$5,553.86
 - Funds 14 sets of turnouts (coats, pants, boots, helmets, gloves), 14 sets of wildland gear (pants, shirts, helmets, shelters, and wildland packs), and 30 reflective vests
 - All turnouts are in and in service. Working on ordering wildland – nothing new for May
- Arch Cape Station
 - Public Meeting April 30th. Good support from the few attending
 - Working on utility easement
 - Awarded the loan
- Lifeguards
 - Lead guard assessment and interviews on 3/7
 - Will be advertising guard soon
 - Towers still on track for delivery May/June
 - Lead guard started
 - Training started with season guards.
- Arch Cape Engine
 - Engine delivered in February
 - Training and tool mounting has began
 - Will go to True North in Hillsboro repairs and radio installation week of March 9th
 - Goal to have in service June 1
 - At True North working on needed repairs.
- Dispatch consolidation
 - Conversation has started again with consolidating the two dispatch centers
 - Appointed by county fire chiefs to represent the chiefs with Chief Donaldson
 - Meeting Monday March 9th at City of Seaside and 5
 - Meeting Thursday March 12th at fairgrounds
 - Nothing new for May



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STAFF REPORT

Dunes political video

Agenda Date: 5-11-26

Prepared by: Marc Reckmann, Fire Chief

BACKGROUND

As everyone is aware now, the fire district ended up in a political video. Our interview has now been removed from the video and replaced with a picture of the command truck in the surf.

Strategies:

Cannon Beach Fire does not engage in any political activities

Recommendation:

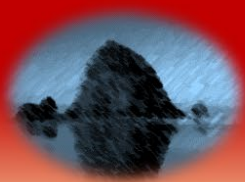
Reaffirm that Cannon Beach Fire remains neutral in all political stance. Consider a press release stating that our participation has been removed.



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STAFF REPORT

Arch Cape Construction Loan

Agenda Date: 5-11-26

Prepared by: Marc Reckmann, Fire Chief

BACKGROUND

Cannon Beach Fire District has been awarded the construction loan through Business Oregon Special Public Works Fund. The loan amount is \$1.5M This will fund the engineering and construction of the addition and the storage building.

Strategies:

Waiting on loan contract. Attached is loan letter.

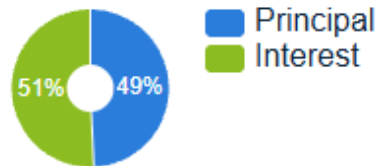
The example below is based on full use of the finds, actual payment will depend on full amount used.

Loan Amount	<input type="text" value="\$1,500,000"/>
Loan Term	<input type="text" value="30"/> years <input type="text" value="0"/> months
Interest Rate	<input type="text" value="5.22"/> %
Compound	<input type="text" value="Monthly (APR)"/> ▾
Pay Back	<input type="text" value="Every Year"/> ▾
<input type="button" value="Calculate"/> <input type="button" value="Clear"/>	

Results:



Payment Every Year **\$101,467.24**
Total of 30 Payments **\$3,044,017.20**
Total Interest **\$1,544,017.20**



[View Amortization Table](#)

Recommendation:

Secure the loan through Business Oregon.



April 29, 2026

Marc Reckmann, Fire Chief
Cannon Beach Rural Fire Protection District
188 Sunset Blvd
Cannon Beach, OR 97110

RE: Award for Special Public Works Fund, Arch Cape Fire Station Expansion, Project
Number L26008, 04/28/2026

Dear Marc Reckmann:

Congratulations on your successful application for the above-referenced project. Enclosed please find a summary showing the funding amount and special terms and conditions of the award. The financing contract will contain the full terms and conditions of your award and will be sent to you for proper signatures. **Contract documents need to be returned as soon as feasible, but no later than 60 days after the date of receipt from Business Oregon.** Please note that the legal obligations for funding and for reimbursement of project expenses are subject to execution of the contract.

The project must comply with all applicable state laws, regulations and procurement requirements. As a reminder, you must provide copies of all solicitations at least 10 days before advertising, and all draft contracts at least 10 days before signing.

We encourage you to offer appropriate media opportunities to help build public awareness of your project's purposes and benefits. Please notify us of any event celebrating your project. As always, we are available to answer questions that may arise during the implementation of your project. If you need assistance, please contact me at 971-382-2359 or by email at melinda.hautala@biz.oregon.gov.

Sincerely,

Melinda Hautala

Melinda Hautala, Regional Project Manager
Business Oregon

c: Melanie Olson, Regional Development Officer
Cyrus Javadi, Representative
Suzanne Weber, Senator

SUMMARY OF AWARD

Project Number: L26008 **Date of Award:** 04/28/2026
Recipient: Cannon Beach Rural Fire Protection District
Project Name: Arch Cape Fire Station Expansion

Source of Funding (Grant/Loan/Forgivable Loan)	Award Amount
SPWF – Loan	\$1,500,000
Total	\$1,500,000

General Description of Loan	
Interest Rate	5.22%
Maximum Term	30 Years

Approved Project Description
<p>Recipient will hire an engineer licensed in the state of Oregon to complete design for additions to the Arch Cape Station, located at 79729 Hwy 101, Arch Cape, Oregon.</p> <p>Recipient will then hire a contractor licensed in the state of Oregon to construct approximately 2400 square feet living quarters, including dormitories, kitchen, and living area, to the south side of the Arch Cape Station. Additionally, a 30 foot by 50 foot pole barn will be constructed at the northwest corner of the property for equipment storage.</p> <p>Work Plan: Project will have a Design and Engineering phase, followed by a Construction phase, as shown in the table below.</p> <p>Public Involvement Statement: The project is included in the Cannon Beach RFPD 2023 Strategic Plan.</p>

Note: The full terms and conditions will be contained in the contract; in addition to the standard contract terms and conditions, the following special or additional conditions have been placed on the award:

- A. Full Faith and Credit Pledge.** The Recipient will be required to pledge its full faith and credit and taxing power within the limitations of Article XI, Sections 11 and 11 b of the Oregon Constitution to pay the amounts due under the Financing Contract. The Financing Contract shall be payable from all legally available funds of the Recipient.
- C. Financial Covenants.** The Recipient shall charge taxes and fees which are adequate to generate Net Revenues each fiscal year equal to at least one hundred twenty (120%) percent of the annual debt service due in the fiscal year on the Loan, any outstanding senior lien obligations, and any outstanding Parity Obligations.
- D. Senior & Parity.** The standard contract language “No Parity or Senior Debt without Agency Approval” shall apply.