

Cannon Beach Rural Fire Protection District
Board of Directors
Work Session Meeting – Aug.26th, at 6:00PM
Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR
MINUTES

- **Call to Order**

- **Presiding:** Bob Heymann
- **Recording Secretary:** Karen Apple
- **Directors Present:** Heidi Dethloff, Bob Heymann, Jenee Pearce-Mushen, Dave Herman - Absent, Dave Pietka
- **Staff Present:** Marc Reckmann, Jason Smith, Karen Apple

- **Approve Agenda –**

• Motion: Approve Agenda		
Moved: Pearce-Mushen	Second: Dethloff	Approved: 4-0

- **Public Comments and Correspondence** – None

- **Business Items –**

- **Financial System Transition** – Reckmann introduced Chad from Springbrook. Chad went over how the software works, presented on screen for the board to see. Reckmann went over where we were at with moving forward. Reckmann likes where we are at and the progress we are making. Our goal should be that we go through January 1st with Cote and then we will take it over to Springbrook after that. Heymann would like to take the next 4 months having a system in place with roles and responsibilities. He would like to have a plan, and this can be done at the board meetings or work sessions to go over these things. Dethloff would like to update the process plan. The board has requested from Chad the IT details behind Springbrook, Reckmann to pass those on to the board once that is answered.

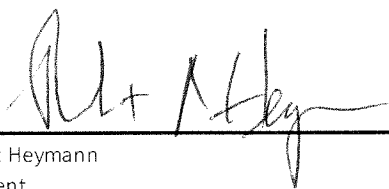
Reckmann did go over how the minutes will be taken moving forward. This was something the auditor talked to Reckmann about. The board would like to see it go to an AI program, verses Apple taking minutes.

- **Future meeting agenda items – The Project Plan**

- **Director's Comments – none**

- **Meeting adjourned at – 8:12pm**

X

A handwritten signature in black ink, appearing to read 'R. Heymann', written over a horizontal line.

Robert Heymann
President