



BOARD MEETING MINUTES – APRIL 10, 2023

Board may go into Executive Session per ORS 192.660 as needed

General:

Date:	April 10, 2023
Time:	18:00 hours (6:00 pm)
Location:	Cannon Beach Fire Station Board Room
Brought to Order Time:	18:00 (6:00 pm)
Adjourned Time:	18:55 (6:55pm)

Attendees:

<input checked="" type="checkbox"/> Bob Cerelli (President)	<input type="checkbox"/> Greg Bell (VP)	<input checked="" type="checkbox"/> Rick Gardner (Member) Zoom
<input checked="" type="checkbox"/> Jason Smith (DC) Zoom	<input checked="" type="checkbox"/> Dave Herman (Member) Zoom	<input checked="" type="checkbox"/> Marc Reckmann (Fire Chief)
<input checked="" type="checkbox"/> Karen Apple (minutes)	<input checked="" type="checkbox"/> Bob Heymann (Treasurer)	<input checked="" type="checkbox"/> Bill Cotes (CPA) Zoom
<input type="checkbox"/>		

Call to Order:

The Cannon Beach RFPD Board meeting for April 10th, 2023, was called to order at 1800 hours (6:00 pm) by Bob Cerelli

Roll Call:

Board Members present were Bob Cerelli, Bob Heymann, Dave Herman via Zoom, Rick Gardner Via Zoom

Changes to Agenda:

None.

Public Comment: None

March 13th, 2023, Board Meeting Minutes Approval:

March 13th, 2023, Minutes: Bob H moved to approve the minutes. It was seconded by Dave, all were in favor, none opposed, and the motion carried.

Treasurer's Report -The treasure's report was read and written by Bill Cote. Highlights are summarized in Bill's Report. Rick asked if we received the new grant, and the Chief let everyone know we did not.

Bills – No questions asked. The Chief let everyone know that we did have work done on the gator.

Correspondence – None

Monthly review of board policies - None

Call response – * see graph in agenda.

Of the 45 calls, counted 42, others were duty officer only or canceled. The Chief did let everyone know this would not happen without Eric being here. Eric is our most active volunteer. Without Eric, our guys would be alone. Bob C. asked how it fits in with Shaunna here, she is here fulltime Sunday – Wed. So, when she is working there are 2 people here. If we get back-to-back calls, we just have no one to cover the second call. Off duty needs to come in. Bob C asked if it is working.... The Chief stated we need 2 people here each shift.

Civil Service Commission – Will be taking Division Chief/Fire Marshal to Civil Service Commission on April 17th.

Old Business:

- Strategic Plan –

- Draft plan to discuss- Packet given to everyone to go over, what the Chief would like is maybe come back and have a special meeting to adopt the strategic plan. The Chief can start laying the framework once everyone agrees to this plan. Bob H asked if this plan is how we plan with everyone's strengths and weaknesses. Bob C. feels like this will need to be a special meeting to go over only the strategic plan. The Chief would like to do Thursday the 20th at 6:00 pm
- Letter to discuss sending to the public- The Chief wrote a letter that he would like everyone to review and accept it and then the Chief would like to mail it out to everyone (bulk mail) Bob C. stated anything we can get out to the committee is worth it. Bob C. would like it mailed out. Bob H. wants to know the main purpose of this letter, The Chief stated it is for 2 purposes 1. Volunteers 2. To let the community, know how we sit with staffing, and/or lack of. Bob H wants to know if we will get volunteers from this letter. Bob C. stated it is highly unlikely that we will get volunteers from the letter but that we can let the community know where we are here at the Fire Dept. The Chief asked if there was something we should add to his letter. Bob H. asked for more data in the letter, to let the community know we are going to increase the levy, he would like to make it clearer in the letter. There was discussion on who/type of volunteer we could get. Bob C asked when will the letter be sent out, The Chief stated as soon as possible, next week if everyone agrees. Rick sees this letter as an information letter for the community and then later a more detailed letter closer to the election could be sent out.

Tim Ramey voiced that the perception of the town is we have a lot of money here at the Fire Dept., so Tim questioned the letter and said that there is really a story to be told here. We are lower than all the other communities on the coast. Tim Ramey, who was at the board meeting was impressed with how the Chief gets grants, but we need to let the community to know where we are lacking. Bob H feels like we just need to fine-tune the letter a little bit. The Chief and Bob H will meet later this week to fine-tune the letter to send it out. Dave did go over how he felt and that we just need to be sure we let the community know how much we are looking for. Tim R stated he would be happy to help wherever needed. Bob C asked if we should leave the last paragraph out of the letter for right now. Tim R asked if he could write about this and if this is already public, Bob C asked who he was and what he does. Tim went over that he has a mailing list and gets things out that need discussion and would be happy to write about this. Bob C would like to see a copy before it is sent out. Rick and Dave both agreed to that.

- Fire Chief Contract

Motion to approve contract:- **Bob H** moved to approve the contract. It was seconded by **Rick**, All were in favor, none opposed, and the motion carried.

-

New Business – None

Reports –

- **Chief's Report-**
- Significant calls or projects-
 - See attached project list.
- Strategic plan.
 - Draft attached.
- Staffing –
 - Waiting on OSFM grant
 - Applied for SAFER Grant- hopefully, we should hear by the end of April.
 - Talk about part-time. - We have the money in our budget for this. The Chief let everyone know that they can only work 24 hours a week. Bob C stated if Bill says the money is available then yes this would be a good plan. The Chief will start working on that after double-checking with Bill to see that the money is there for sure.
- Grants-
 - Radios-
 - Waiting on 2 mobile radios
- AFG Grant Applications for –
 - Fill station and fit tester (awarded)
 - Hamlet turnouts and air compressor (awarded)
 - Engine for Elise (engine awarded)
 - Not applied for any this year
- Seismic Grant: 1.9M awarded for the station.
 - Approve of architect
 - Approval of contract to begin scope of work.
- Applied for regional marking position (Gearhart, Hamlet, Cannon Beach) Gearhart hosted.
- Station improvement and building grant coming soon from FEMA.
 - Will be working with our architect to get a budget to expand the station for offices and sleeping quarters.

- Congressional spending grant
 - Applied for money for the addition to Arch Cape and Cannon Beach Stations. A total of 1.5M will not guarantee to know the award until September 2024 but could be sooner.
- Radio System:
 - Working on county radio study, meeting April 13th to discuss findings.
 - Have asked numerous times for IGA for dispatching, so is the City of Cannon Beach.
- Rescue: Ordered through Cascade Fire.
 - Delivery July?
- Engine
 - Getting updates from factory, target completion April 2023
- Brush
 - In service
- Building
 - Bay heaters are failing. Looking into replacements
- Apparatus
 - Nothing new
- Meetings
 - County Fire Defense
 - City staff
 - City Council
 - County Ambulance Service Area Committee
 - Communication committee
- Recruitment:
- Chief vacation:
 - Chief conference April 25th-27th
- Upcoming Events:

- **Division Chief Report** – Training hours have gone back down to more than the normal number. We are still logging over 200 hours in training as a group. Focused on EMT training taken care of. Kevin and Jason went up to Ilwaco for 3 days for a Jet Ski class. Looking forward to getting the Jet Ski in the water here. For the lifeguards for the summer, we have about 10 people, but we do have a competition with Seaside. Swim test on April 30th. Jason is creating a task book so they can train and help staff at the beach. Tim R asked if Lifeguard was paid, Jason stated yes during the summer, and we would like 3-4 people on the beach at a time. So, it would be 15 people in total. Jason has a meeting with Coaster Construction on Thursday to reinforce the platform on the beach. Bob C asked if since this is a district-wide Lifeguard system that he would like some training down south at Arch Cape so they can see that they are part of the system. Jason completely agrees with that. It will be great training for lifeguards as well. Bob H asked if they were going to be observed and Bob C stated prob not. Bob C just wants them to be prepared. Jason stated the goal of the head lifeguard is to patrol all the diff places (Arch Cape, CB, etc..) and be present at all the different locations.

Board of Directors Reports:

- **Cerelli** – Bob went over how he did not sign up for the board again and the reasons why he is stepping back. Age is a big factor for him.
- **Gardner**. -Rick is stepping back from the Board, Zoom is not working for him, and he is resigning effective May 1st, 2023.
- **Herman**. - None
- **Bell**. - Absent
- **Heymann** - None

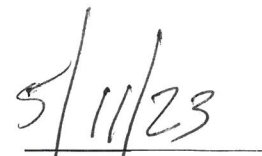
Good of the Order/Public Comment:

Adjourn: Dave moved to close, Rick seconded it

- Adjourned at hours (6:55pm).
- Next Board meeting, May 11th, 2023
- Minutes submitted by Karen Apple



Bob Cerelli, President CBRFPD



Date: