**Cannon Beach Rural Fire Protection District  
Board of Directors**

**Regular Meeting – March 11th ,2024 at 6:05PM**

Fire Station Board Room – 188 Sunset Boulevard, Cannon Beach, OR

**MINUTES**

* **Call to Order**
  + **Presiding:** Bob Heymann
  + **Recording Secretary:** Karen Apple
  + **Directors Present:** Heidi Dethloff, Dave Herman, Bob Heymann, Jenee Pearce-Mushen, Dave Pietka
  + **Staff Present:** Marc Reckmann, Jason Smith
* **Public Comments and Correspondence-** None
* **Approve the minutes from Feb. 12th,2024.**

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| Motion: Approve min for Feb. 12th,2024 | | |
| Moved: Dave Pietka | Seconded: Jenee Pearce-Mushen | Approved 5-0 |

* **Status Reports**
  + **Finance** - Reckmann (attachment A)
  + **Call Response** – Reckmann (attachment B)
  + **Staffing** – (attachment C)
  + **Projects** - Reckmann (attachment D)
  + **Civil Service** – Reckmann (attachment E)
* **Business Items**
  + **Finding of Fact Public Hearing, Arch Cape station addition – approve finding of facts-** (action)

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| Motion: Arch Cape station addition to approve finding facts | | |
| Moved: Jenee Pearce-Mushen | Seconded: Heidi Dethloff | Approved 5-0 |

* + **Approve Chief Review and step increase** – (action)

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| Motion: approve IGA (review and the step increase) | | |
| Moved: Dave Pietka | Seconded: Heidi Dethloff | Approved 5-0 |

* + **Cost recovery repeal Ordinance 21-01 & 21-02 and replace with Ordinance 24-01** – (action)

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| Motion: approve IGA | | |
| Moved: Dave Pietka | Seconded: Jenee Pearce-Mushen | Approved 5-0 |

* + **Approve 2024-2025 COLA**– (action)

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| Motion: Approve 2024-2025 COLA 3% increase | | |
| Moved: Dave Pietka | Seconded: Jenee Pearce-Mushen | Approved 5-0 |

* + **Discussion of Chief officer housing** – (information) Bob wanted to give background on housing. We are currently looking at properties that we could possibly rent. The question is what the district role should be, renting, leasing, etc. The 2nd issue is that the chief came to Bob asking that this be put in a policy. The discussion that Dave and Bob have been having is “what do we need for standard of cover what is the impression that we want to give our community.” They have been going back and forth on what is in the current policy. Heidi did ask to see the policy. The Chief did go over the background of what the contracts say about housing and the original policy. The Chief would like to point out that the #1 - issue he needs to be in district #2 - issue is the cost of housing. The chief believes for planning in the next few years is officer housing in the district. Both he and John could have a big possibility of leaving in the next 5 years. If we don’t have housing for upcoming officers, we won’t be able to get new officers interested in coming here. Bob would like to come back on our next meeting if we want to create a new policy.
  + **Discussion and update of Capital Reserve to include staff vehicles and Lifeguard equipment** – (information) The Chief went over all current staff vehicles. What they are purposing is the at chief’s vehicle will go to Shaunna the pickup will go to the lifeguard, everything else will stay as is. We are getting the expedition from the police dept and that will go to the new head lifeguard and the Chief will get a new vehicle. This is in the budget to get a new vehicle.
  + **Discussion of Hamlet relationship** – (information) The Chief went over what we are doing with our relationship with Hamlet, Jason and chief have met with their volunteers. We are helping guide them and help them while they have no chief. Jason and Chief feel that Hamlet is very important to us. We will probably start merging our volunteers. The Chief feels this is a good relationship. We have heard nothing from their board at this point, but we expect that we will hear from them this Thursday at their board meeting. The chief would like to help them with getting a staffing grant for 35k.
* **Directors Comments**- None
* **Meeting Minutes Review**
* **Adjourn**
* **Directors Comments**
  + Dethloff: None
  + Herman: None
  + Heymann: None
  + Pearce-Mushen: Had a blood drive at the Chamber today.
  + Pietka: None
* Meeting minutes presented online by Apple and approved with minor changes.
* ***The meeting adjourned at 9:03pm***.

